



**NNEDV**  
NATIONAL NETWORK  
TO END DOMESTIC  
VIOLENCE

1325 Massachusetts Ave NW  
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**Limited-Term Position Available:  
Positively Safe Specialist**

The National Network to End Domestic Violence (NNEDV) is a social change organization dedicated to creating a social, political, and economic environment in which domestic violence no longer exists. NNEDV advocates for law, policies, and funding to address domestic violence, and provides training, technical assistance, education, and support to state and territory domestic violence coalitions, as well as local domestic violence, sexual violence, and stalking programs, transitional housing programs, and the general public.

NNEDV is deeply committed to creating and sustaining an organizational culture that values diversity, inclusion, and equity and envisions an organization that reflects the rich cultural diversity of the community. In pursuit of this vision, we are committed to educating, developing, and supporting an organization that embodies diversity in its many forms.

NNEDV seeks a highly organized **Specialist** for our Positively Safe Team. This position reports to the Positively Safe Deputy Director. This position provides technical assistance and training to domestic violence, HIV/AIDS, and other organizations working with victims and people living with HIV. This position will work to change the narrative on HIV and domestic violence for Black women and engage with service providers and survivors to rethink service provision focusing on empowerment, autonomy, intimacy and desire, and self-care. This position will focus on reframing risk, how we discuss HIV and prevention, and the necessity of Black women's voices in ending the HIV epidemic. This is a great opportunity for a committed team player to work in a dynamic, fast-paced environment. **This is a limited-term position that will end on October 31, 2025**, with a possibility of an extension if renewal funding is secured.

The Positively Safe team implements NNEDV's programmatic initiatives and works to build the capacity and effectiveness of domestic violence and HIV/AIDS organizations. The ideal candidate is highly dedicated and resourceful, committed to creating positive social change, and passionate about ending domestic violence for all survivors.

**RESPONSIBILITIES**

To assist with the goals of the Positively Safety team, under the supervision of the Positively Safety Deputy Director, the Specialist will be responsible for the following duties:

- Provide national, state, and local trainings on the intersection of domestic violence and HIV/AIDS and social determinants of health to organizations working with domestic violence survivors and people living with HIV.
- Assist in the development and execution of in-person trainings and webinars. This includes meeting facilitation and/or presentation of training content and includes coordination with

- conference planners and presenters.
- Coordinate and lead listening sessions with survivors living with HIV and service providers, in collaboration with grant partners.
  - Develop culturally appropriate resources and training materials. These include, but are not limited to, the intersection of domestic violence and HIV, trauma-informed care, language use and impact, social determinants of health and health equity, and other topics related to the intersection of domestic violence and HIV.
  - Assist in identifying diverse speakers/partners for training events and resource creation.
  - Attend and actively participate in national meetings for the purpose of building and sustaining partnerships to enhance our work.
  - Receive and respond to daily technical assistance requests from by phone and email, providing information and referrals as needed.
  - Provide direct support to local domestic violence and sexual assault programs, HIV community-based organizations, and city, county, and state agencies, regarding the intersection of domestic violence and HIV and trauma-informed care.
  - Work as a member of the NNEDV team—collaborating with other NNEDV programs and staff.

## **REQUIRED SKILLS AND QUALIFICATIONS**

A successful candidate will possess:

- At least five years of experience in direct service related to domestic and/or sexual violence services, HIV/AIDS, and/or health care.
- Knowledge of the intersection of domestic violence and HIV/AIDS and the issues surrounding health equity.
- Understanding of trauma-informed advocacy and social determinants of health.
- Ability to manage multiple projects and overlapping timelines.
- Superior organizational skills and attention to detail.
- Ability to relationship-build with local advocates.
- Knowledge of working with marginalized populations.
- Demonstrated success in meeting facilitation and training skills for in-person and virtual events.
- Excellent oral and written communication skills.
- Ability to work independently and as part of a team.
- Willingness to take on new projects and problem solve creatively.
- Proficient computer skills, including Microsoft Office suite.
- Have commitment to the organizational mission, including: 1) understanding of coalition work; 2) demonstrated commitment to anti-violence work, anti-domestic violence work, and racial equity; and 3) an ardent respect for domestic violence survivors.

## **DESIRED SKILLS AND QUALIFICATIONS**

- Bilingual skills (reading, writing, and speaking) a plus.

## **LOCATION**

This position offers a flexible and collegial working environment in our offices on Thomas Circle in downtown Washington, DC, near McPherson Square Metro. Because of COVID-19 precautions, currently, NNEDV is in a temporary and voluntary work from home status; however, a DC-based employee will

ultimately work out of our offices.

NNEDV may also consider non-DC-based, remote applicants for this position. Please indicate in your cover letter if you are applying outside of the greater DC area, as a remote-only applicant.

**This position will require occasional domestic travel (10-25%).**

#### **TO APPLY**

Send: 1) cover letter; 2) resume; and 3) brief relevant writing sample to Ashley Slye at [R2RSpecialistJob@NNEDV.org](mailto:R2RSpecialistJob@NNEDV.org). Please combine the three documents into a single PDF and attach to your email. Please copy and paste your cover letter into the body of the email.

Applications that do not contain all of the required items may not be considered.

No U.S. mail or faxes please.

**Applications received by November 17, 2022 will be given priority; however, the position will remain open until filled.**

#### **SALARY AND BENEFITS**

- This is a full-time, exempt position.
- Minimum starting salary for the position is \$70,000, if based in DC. It may be adjusted for experience.
- For remote staff, salary may be adjusted for experience and based on locality.
- NNEDV pays the entire cost for each employee's Health (HMO plan), Dental, Life, and Short-Term and Long-Term Disability Insurances.
- NNEDV contributes 3% to each employee's 401k retirement plan (no match required), where eligible under our plan documents.
- NNEDV provides 19 paid holidays, including the last week of each year, 15 days of accrued annual leave, and 10 days of accrued sick leave.
- NNEDV also offers vision insurance at a nominal cost.
- **This position is limited-term and will currently end on October 31, 2025, with a possibility of an extension if renewal funding is secured.**

***We value a diverse workforce and an inclusive culture. NNEDV encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, or veteran status.***