



NEDV
NATIONAL NETWORK
TO END DOMESTIC
VIOLENCE

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ESG-CAPER Submission Update for Domestic Violence HUD ESG-funded Emergency Shelter and Housing Providers

April 12, 2018

As of October 1, 2017, HUD transitioned the report platform from **eCart** to **Sage** for Comparable Database data reporting required for the annual Emergency Solutions Grants Consolidated Annual Performance and Evaluation (ESG-CAPER) report. Project reports (as comma separated value [CSV] downloads) generated by Comparable Databases that were previously uploaded into eCart may now be uploaded directly into Sage. HUD provided separate webinars for [ESG recipients](#) and [subrecipients](#) to explain this new process.

Subrecipients can download their ESG-CAPER-CSV 2017 report from their Comparable Database and upload it into Sage using an upload link forwarded to them by their associated recipients (Continuum of Care [CoC] grant manager contact) via Sage. Recipients will not be able to manually enter data about participants served. As far as we know, the following Comparable Database providers have worked to develop capabilities to support the CSV requirement for the ESG-CAPER report: ServicePoint, Osnum WS, and Empower DB. It is recommended that providers contact their database providers to ensure their systems are updated for the [2017 Homeless Management Information System \(HMIS\) Data Standards](#). This will be a "download" option after running the new provider ESG-CAPER-CSV 2017 report in those databases.

HUD has not updated the eCart for 2017 HMIS Data Standards. For this reason, the ESG-CAPER-CSV 2017 report will no longer work with eCart. Any recipients that have not completed their ESG-CAPER reporting via eCart prior to October 1, 2017, should begin using Sage.

HUD ESG-CAPER Exception Requests

Currently, many domestic violence (DV) victim service providers (as well as some non-DV providers) are unable to provide a CSV upload for the current ESG-CAPER reporting period. Providers that cannot generate the ESG-CAPER-CSV 2017 report from their comparable database should contact their ESG recipient to request an exception template. ESG recipients may opt to provide subrecipients with the template by emailing it to them via Sage along with a link that can be used to upload the template into Sage. This workaround is a one-time option; providers are still expected to be working towards CSV generation and submission by the next reporting period. Providers that **have an ESG-CAPER report due soon or past due, should reach out to their field office as soon as possible to request an extension to the ESG-CAPER deadline.**

Technical Assistance and Support

HUD is responsible for the maintenance of the new Sage portal. Questions about Sage can be directed to HUD through the Help Desk website at: <https://www.hudexchange.info/contact-us/>

DV providers who have been manually entering data, using an independently developed database, or have concerns about their Comparable Database's ability to upload the CSV document into Sage for the HUD ESG-CAPER report should contact NNEDV for technical assistance support. Providers can contact the NNEDV Housing Technical Assistance and Safety Net teams as well as HUD technical assistance provider Collaboration Solutions (CS). CS is a partner in the DV and Housing Technical Assistance Consortium.

Safety Net Team: SafetyNet@nnedv.org

Housing Policy Team: Debbie Fox, Sr. Housing Policy Specialist at dfox@nnedv.org or 202.543.5566 x207

Collaborative Solutions: Emily Riemer, Manager, Homeless and HMIS at emily@collaborative-solutions.net

HUD SAGE Information and Training

[HUD SAGE ESG-CAPER Submission Update](#)

[HUD Training, Sage Guidance for ESG Subrecipients Webinar](#)

[COC Annual Performance Review \(APR\) and ESG-CAPER HMIS/Comparable Database Programming Specifications](#)

[Sage ESG-CAPER Guidebook for ESG-funded Programs](#)

The National Network to End Domestic Violence (NNEDV), a social change organization, is dedicated to creating a social, political and economic environment in which violence against women no longer exists.

<http://www.nnedv.org>



This project was supported by Grant # 2015-AX-K009 awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.



SAFE HOUSING
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Visit SafeHousingPartnerships.org to access a comprehensive collection of online resources and to request technical assistance and support.

Domestic Violence and Housing Technical Assistance Consortium

The Consortium, launched in 2015, provides training, technical assistance, and resource development at the critical intersection between domestic violence/sexual assault services and homeless services/housing. Funded by a partnership between the U.S. Department of Justice, the Department of Health and Human Services, and the Department of Housing and Urban Development. This multi-year Consortium supports a collaborative TA Team that includes the National Alliance for Safe Housing (a project of the District Alliance for Safe Housing), the National Network to End Domestic Violence, the National Resource Center on Domestic Violence, and Collaborative Solutions, Inc., to build and strengthen technical assistance to both housing/homelessness providers and domestic violence/sexual assault service providers. The Consortium aims to improve policies, identify promising practices and strengthen collaborations necessary to enhance safe and supportive housing options for sexual and domestic violence survivors and their children.