

# Kansas Coalition Against Sexual and Domestic Violence

## Job Description

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**Position:** Immigration Project Attorney

**Responsible to:** Director of Legal and Policy

**Primary Responsibilities:** Provide limited direct representation and increase and improve the statewide capacity for appropriate advocacy services and competent legal representation in immigration proceedings for immigrant survivors of sexual violence, domestic violence, stalking, and sex trafficking across Kansas.

**Specific Duties:**

- Collaborate with immigration attorneys in Kansas to improve the capacity for legal representation of immigrant survivors.
- Supervise and provide consultation and support to KCSDV's Immigration Advocate.
- Collaborate with the Outreach Advocacy Coordinator and other KCSDV staff on projects related to cultural competency, language access, legal services, and the provision of technical assistance.
- Provide legal technical assistance, research, and case consultation to attorneys on issues impacting survivors in immigration proceedings.
- Provide direct legal services to survivors of sexual and domestic violence, sex trafficking and stalking on VAWA self-petitions, U visas, T visas, battered spouse waivers, adjustments of status, petitions for work authorization, and other immigration remedies related to domestic and sexual violence.
- Develop curricula for and facilitate trainings for immigration attorneys on effective and ethical representation of survivors, immigration remedies, and family law considerations.
- Serve as faculty on all relevant KCSDV trainings.
- Provide training and technical assistance to attorneys, advocates, and allied professionals on issues impacting immigrant survivors and their children.
- Assist with other KCSDV duties as assigned.
- Please note, this position does not require representation in Immigration Court.

**Additional Benefits:** Health, dental, life, and long- and short-term disability insurance, Section 125 mini-flex plan, and 401k plan retirement contribution.

**Employment Status:** 100% full-time, exempt

**Knowledge, Skills & Abilities Needed:** Juris doctorate and admission to Kansas and Federal Bar. Knowledge of immigration law. Knowledge of legal and systems issues involved in domestic violence and sexual assault, especially as relates to immigration law. Previous background in domestic violence and sexual assault advocacy. Proven writing and speaking ability. Fluency in Spanish required. Demonstrated ability to maintain strict confidentiality. Ability to travel and have means of own transportation. Must be able to carry 20-30 lbs.

**To Apply:**

Interested applicants should submit a cover letter, resume, three professional references, and writing sample to KCSDV, Attn: Jessica Nasternak, Director of Legal and Policy, 634 SW Harrison, Topeka, KS 66603 or [coalition@kcsdv.org](mailto:coalition@kcsdv.org) Subject: Immigration Project Attorney

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