



NNEEDV
NATIONAL NETWORK
TO END DOMESTIC
VIOLENCE

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**Full-Time, Exempt Position Available:
Transitional Housing Director**

The National Network to End Domestic Violence (NNEEDV) is a social change organization dedicated to creating a social, political, and economic environment in which domestic violence no longer exists. NNEEDV advocates for law, policies, and funding to address domestic violence, and provides training, technical assistance, education, and support to state and territorial domestic violence coalitions, as well as local domestic violence, sexual violence, and stalking programs, transitional housing programs, and the general public.

NNEEDV is deeply committed to creating and sustaining an organizational culture that values diversity, inclusion, and equity and envisions an organization that reflects the rich cultural diversity of the community. In pursuit of this vision, we are committed to educating, developing, and supporting an organization that embodies diversity in its many forms while challenging dominant norms. NNEEDV currently has 45 employees.

The National Network to End Domestic Violence is seeking a full-time **Transitional Housing Director** to oversee three program staff and manage the programmatic and fiscal activity of a cooperative agreement with the Office on Violence Against Women (OVW) to provide targeted training and technical assistance to recipients of grant funds for transitional housing for survivors of domestic violence, sexual violence, dating violence, and/or stalking. The ideal candidate will have exceptional leadership skills and will have a strong understanding of how to provide effective training and technical assistance to local programs across the country that provide housing and supportive services to survivor of domestic violence, sexual violence, dating violence and/or stalking. They will have a proven ability to build rapport with project partners and consultants in order to leverage knowledge and resources to support programs that serve survivors. They will be interested and committed to creating and completing projects that meet grant goals.

WHAT YOU'LL DO:

The Transitional Housing Director reports to the Vice President of Programs and Membership and is responsible for the following:

- Overseeing all programmatic and fiscal project activity.
- Completing and reviewing federal grant reports.
- Assisting OVW Transitional Housing grantees in developing policies and procedures related to services for survivors.

- Working with project partners in order to increase access to transitional housing for marginalized communities.
- Identifying diverse speakers/partners for training events and resource creation.
- Attending trainings and meetings to increase knowledge of topics related to providing transitional housing to survivors.
- Creating resources and toolkits related to best practices for survivors living in transitional housing.

QUALIFICATIONS:

To be successful in this job, you will need a minimum of twelve years of experience, or a combination of twelve years of experience and education, plus excel in the following five areas:

- **Exceptional leadership skills:** You find it important to recognize strengths and support team members to effectively use their expertise. You support team members in areas where growth is needed and provide meaningful challenges and goals. You are ethical, empathetic, and professional in written and verbal communication. You regularly seek input from team members to ensure the team's success.
- **Motivation to achieve results:** You have a track record of accomplishing ambitious goals and getting results even when there are obstacles. You set a high bar and meet it, because you anticipate hurdles and come up with appropriate solutions. You plan backwards and involve team members and external partners when necessary. You have experience managing multiple projects and keeping tasks from slipping through the cracks.
- **Relationship-building:** You develop and maintain strong, collaborative working relationships with a diverse group of clients and external partners. You know how to build rapport and find points of collaboration even when there are competing interests.
- **Commitment to best practices:** Your approach to training and technical assistance aligns with:
 - Knowing that housing is a basic human right.
 - Housing First practices.
 - Voluntary Services approach.
 - Harm Reduction principals.
- **Commitment to racial equity and social justice:** You recognize the role of race, income, age, gender identity, immigration status, and other identities in shaping survivors' lives, and you consistently amplify community voices to advocate for more equitable policy solutions. You recognize how your own identities show up in the work, and welcome, reflect on, and act on feedback with an eye toward continuous learning about race, ability, and other lines of difference.

LOCATION:

This is a full-time, exempt position. Candidates can either be remote-only or be in the DC metro commuting area. Because of COVID-19 precautions, currently, NNEDV is in a voluntary work from home status; however, a DC-based employee will ultimately work out of our offices on Thomas Circle in downtown Washington, DC, near McPherson Square Metro.

NNEDV will also consider non-DC-based, remote applicants for this position. *Please indicate in your application email if you are applying as a remote-only applicant.

TO APPLY:

- The application for this position will consist of two documents: 1) a resume; and 2) a one-page response to the following question: What skills do leaders need to possess?
- The documents should be combined into a single email attachment in PDF form and emailed to: Teresa Lopez, Transitional Housing Director, at THDirector@NNEDV.org.
- Applications that do not contain both of the required items may not be considered.
- No U.S. mail or faxes please.
- Applications received by **August 15, 2023** will be given priority; however, the position will remain open until filled.

We're committed to diversity, equity, and inclusion and racial equity and strongly encourage Black candidates and candidates of color to apply. We want to hear from you, even if you may not meet every single qualification.

SALARY AND BENEFITS:

- This is a full-time, exempt position.
- Salary for the Transitional Housing Director is budgeted at \$110,250 for DC and may be adjusted for experience and for remote-based staff based on locality.
- NNEDV pays the entire cost for each employee's Health (HMO plan), Dental, Life, and Short-Term and Long-Term Disability Insurances.
- NNEDV contributes 3% to each employee's 401k retirement plan (no match required), where eligible under our plan documents.
- NNEDV provides 19 paid holidays, including the last full week of each year, 15 days of accrued annual leave, and 10 days of accrued sick leave
- NNEDV also offers vision insurance at a nominal cost.

We value a diverse workforce and an inclusive culture. NNEDV encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, or veteran status.