



**NNEDV**  
NATIONAL NETWORK  
TO END DOMESTIC  
VIOLENCE

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**Temporary Position Available:  
Positively Safe Specialist at the National Network to End Domestic Violence**

The National Network to End Domestic Violence (NNEDV) is a social change organization dedicated to creating a social, political, and economic environment in which domestic violence no longer exists. NNEDV advocates for law, policies, and funding to address domestic violence, and provides training, technical assistance, education, and support to state and territorial domestic violence coalitions, as well as local domestic violence, sexual violence, and stalking programs, transitional housing programs, and the general public.

NNEDV is deeply committed to creating and sustaining an organizational culture that values diversity, inclusion, and equity and envisions an organization that reflects the rich cultural diversity of the community. In pursuit of this vision, we are committed to educating, developing, and supporting an organization that embodies diversity in its many forms.

The National Network to End Domestic Violence (NNEDV) seeks a highly organized temporary Specialist for its Positively Safety Team. This position reports to the Positively Safe Deputy Director. The position will provide technical assistance and training on domestic violence and HIV/AIDS to organizations working with victims and people living with HIV and other conditions that affect a wide range of health risks and outcomes, in partnership with an organization in Rwanda. This is a great opportunity for a committed team player to work in a dynamic, fast-paced environment. **This is a temporary position that will end on March 31, 2024**, with a possibility of an extension if renewal funding is secured.

The Positively Safety team implements NNEDV's programmatic initiatives and works to build the capacity and effectiveness of domestic violence and HIV/AIDS organizations. The ideal candidate is highly dedicated and resourceful, committed to creating positive social change, and passionate about ending domestic violence for all survivors.

**RESPONSIBILITIES**

To assist with the goals of the Positively Safety team, under the supervision of the Positively Safety Deputy Director, the Specialist will be responsible for the following duties:

- Coordinate and lead meetings with project partners in Rwanda and the United States.
- Provide trainings on the intersection of domestic violence and HIV/AIDS and social determinants of health to organizations working with domestic violence survivors and people living with HIV.
- Work with project partners to develop training curriculum.
- Develop culturally appropriate resources and outreach materials regarding specialized issues affecting survivors of domestic violence and people living with HIV.
- Assist in identifying diverse speakers/partners for training events and resource creation.

- Provide daily technical assistance requests by phone and email, providing information and referrals as needed.
- Work as a member of the NNEDV team—collaborating with other NNEDV programs and staff.

## **REQUIRED SKILLS AND QUALIFICATIONS**

### **A successful candidate will possess:**

- At least five years of experience in direct service related to domestic and/or sexual violence services, HIV/AIDS, and/or health care.
- Knowledge of the intersection of domestic violence and HIV/AIDS and the issues surrounding health equity.
- Understanding of trauma-informed advocacy and social determinants of health.
- Ability to manage multiple projects and overlapping timelines.
- Superior organizational skills and attention to detail.
- Ability to relationship-build with advocates across time-zones.
- Facilitation/training skills for in-person and virtual events.
- Excellent oral and written communication skills.
- Ability to work independently and as part of a team.
- Willingness to take on new projects and problem solve creatively.
- Proficient computer skills, including Microsoft Office suite.
- Have commitment to the organizational mission, including: 1) understanding of coalition work; 2) demonstrated commitment to anti-violence work, anti-domestic violence work, and racial equity; and 3) an ardent respect for domestic violence survivors.

## **DESIRED SKILLS AND QUALIFICATIONS**

- Bilingual skills in French and/or Swahili (reading, writing, and speaking) a plus.

## **LOCATION**

This position offers a flexible and collegial working environment in our offices on Thomas Circle in downtown Washington, DC, near McPherson Square Metro. Because of COVID-19 precautions, currently, NNEDV is in a voluntary work from home status; however, a DC-based employee will ultimately work out of our offices

NNEDV will also consider non-DC-based, remote applicants for this position. Please indicate in your cover letter if you are applying as a remote-only applicant.

**This role will require three international trips over a 12- to 16-month period plus the possibility of domestic travel.**

## **TO APPLY**

Send: 1) cover letter; 2) resume; and 3) brief relevant writing sample to Ashley Slye at [PositivelySafeJob@nnedv.org](mailto:PositivelySafeJob@nnedv.org). Please combine the three documents into a single PDF and attach to your email. Please copy and paste your cover letter into the body of the email.

Applications that do not contain all of the required items may not be considered.

**Applications received by October 15, 2022 will be given priority; however, the position will remain open until filled.** No U.S. mail or faxes please.

#### **SALARY**

- This is a full-time, exempt position.
- Minimum starting salary for the position is \$70,000, if based in DC. It may be adjusted for experience.
- For remote-staff, salary may be adjusted for experience and based on locality.
- **This position is currently funded through March 31, 2024, with possibility of extension to be determined.**

#### **BENEFITS**

NNEDV pays the entire cost for each employee's Health (HMO plan), Dental, Life, and Short- Term and Long-Term Disability Insurances. If eligible under plan documents, NNEDV contributes 3% to each employee's 401k retirement plan (no match required). NNEDV also provides 19 paid holidays (including the last full week of each year), three weeks of annual leave, and 10 days of sick leave each year. NNEDV also offers vision insurance at a nominal cost.

***We value a diverse workforce and an inclusive culture. NNEDV encourages applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, gender identity or expression, age, national origin, marital status, citizenship, disability, or veteran status.***