Job Type: INTERNSHIP - Unpaid  
Schedule Type: Internship  

Practice Areas: Family Law, Immigration, Legal Technology, Non-Profit, Women's Rights  

Job Description  

WomensLaw is a project of the National Network to End Domestic Violence with its principal office in Washington, D.C. We are looking for a law student intern for a full-time remote summer internship position, between 30 to 35 hours per week. Through our website, WomensLaw.org, we provide easy-to-understand legal information and resources for 54 states and territories for people living with or escaping domestic violence and/or sexual assault. Our website is visited by approximately 4.6 million people per year. We also provide help through an Email Hotline directly to victims and advocates throughout the U.S.

Tasks related to the WomensLaw.org website will include:

- updating plain-language legal and non-legal information related to family law and domestic violence for publication on the WomensLaw.org website;
- researching and/or interpreting statutes to be translated into “plain language” on WomensLaw.org;
- researching necessary information from email inquiries and responding to emails from survivors on the Email Hotline;
- updating contact information for legal services offices listed on our website; and
- other related tasks.

Qualifications  

- Good legal research and writing ability.
- Ability to work independently and manage tasks.
- Detail-oriented, highly-organized and self-motivated.
- Ability to multi-task and manage several projects at once, as well as assist with other organizational needs.
- Flexible, positive, and compassionate manner; able to handle sensitive situations.
- Basic computer skills required (MS Windows, Word, Internet)
- Spanish language skills a plus, but not required.
Salary

None, but will complete paperwork for law school credit if available

Application Instructions:

Please send resume and cover letter via email to WLjobs@nnedv.org

Contact Information:

WomensLaw
WLjobs@nnedv.org

Application Deadline: rolling