Length of Stay Waiver:

FY20?? OVW Transitional Housing Assistance Grant Program

NOTE: Organizations are welcome to adapt these sample materials to fit your needs and the work you do. You may change wording to match the language your organization prefers (e.g., survivor or service participant). Before using this template, delete any notes in grey and be sure to replace all highlighted sections with you program-specific information.

All Transitional Housing Program grantees must *offer* housing services for a minimum length of stay of 6 months and a maximum length of stay of 24 months. Program participants may be afforded a waiver to extend housing services for not more than 6 additional months (total of 30 months), if the participant has made a good faith effort to acquire permanent housing and has been unable to acquire permanent housing[[1]](#footnote-1).

Transitional Housing Program Grantee Name (Organization Name):

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Program participant ID number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date began receiving transitional housing services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date requesting waiver to extend housing services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anticipated length of time for extended housing services: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please describe briefly the purpose for the waiver, and how the extension will progress the participant’s goals of permanent housing and economic stability. (For example: permanent housing - such as Section 8 - will be available in two months; new job and/or promotion just beginning and participant needs a few months of income stability; participant is graduating in four months and needs time to secure employment.)

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Date waiver was approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If not approved, please briefly describe reason: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Permanent Housing can include a variety of housing options including rental, ownership, or another transitional housing program. [↑](#footnote-ref-1)