

Kansas Coalition Against Sexual and Domestic Violence

Job Description

Position: Housing Advocacy Coordinator

Responsible To: Rural and Disabilities Projects Manager

Primary Responsibility: Work statewide with KCSDV member programs to reduce the disparate impact of co-occurring domestic and sexual violence and homelessness to improve housing and economic stability for survivors. The project will serve survivors who are homeless or at-risk for homelessness due to COVID-19 pandemic. Build collaborative relationships with Kansas Statewide Homeless Coalition and local housing providers and participate on committees related to housing and homelessness (BoS CoC, CE, HMIS, HIC/PIT). Work with KCSDV member programs and allied professionals to strengthen and formalize their collaborations with local housing providers.

Specific Duties:

- Coordinate KCSDVs RRH program.
- Review RRH applications and coordinate with member programs for RRH services.
- Gather and become familiar with information and resources from KCSDV member programs, other state coalitions, and national technical assistance providers on the impact Covid-19 has had on homelessness for survivors of domestic and sexual violence.
- Become familiar with housing laws and regulations that impact the project and survivors of domestic and sexual violence.
- Evaluate and disseminate trauma-informed, culturally relevant, and racially equitable housing advocacy case management practices.
- Evaluate and implement culturally responsive, trauma-informed financial literacy/ empowerment curricula for use by KCSDV member programs.
- Deliver training to KCSDV member programs on best practices, Rapid Rehousing, Housing First and financial literacy/ empowerment.
- Provide training and technical assistance for KCSDV member programs on building capacity around housing advocacy, financial literacy, and economic justice.
- Deliver training to homeless and housing providers on the dynamics of domestic and sexual violence and trauma-informed responses.
- Provide ongoing technical assistance on issues related to best practices when working with survivors of domestic and sexual experiencing homelessness.
- Ensure reporting requirements for the project are met using a HMIS comparable database.
- Assist with other KCSDV duties as assigned.

Additional Benefits: Health, dental, life, and long- and short-term disability insurance, Section 125 mini-flex plan, and 401K plan contribution.

Employment Status: 100% full-time, non-exempt

Knowledge, Skills & Abilities Needed: Previous experience advocating for survivors of domestic and sexual violence and knowledge of homelessness and housing resources. Ability to work collaboratively with systems and professionals to impact responses and programming as it intersects with the needs of survivors experiencing homelessness. Ability to develop materials and train on topics relevant to this position. Proven writing skills and training ability. Ability to work as a team in both office and remote environment. Demonstrated ability to maintain confidentiality. Ability to travel and have means of own transportation. Bilingual preferred. Must be able to lift and carry 20-30 lbs. **To Apply:** Interested applicants should submit a cover letter, resume, three professional references, and writing sample to KCSDV, Attn: Housing Advocacy Coordinator, 634 SW Harrison, Topeka, KS 66603 or sfessler@kcsdv.org Subject: Housing Advocacy Coordinator

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