**DATE:** July 27, 2018

**TO:** FVPSA Grant recipient, Faith Action

**FROM:** Jacqueline D. Jordan, NC CFWYI FVPSA Coordinator

**SUBJECT:** Notification of site monitoring visit for funds provided through the Family Violence Prevention Services Act (FVPSA)

 The Family Violence Prevention and Services Program administers the Family Violence Prevention and Services Act (FVPSA), the primary federal funding stream dedicated to the support of emergency shelter and related assistance for victims of domestic violence and their children. NC CFWYI FVPSA is committed to providing high quality, efficient, and effective sub-recipient customer service through guidance, support services, collaboration, compliance and technical expertise. Our success relies upon the success of our grantees in providing services to communities across the state and in complying with all federal and state guidelines.

 State procedures are reasonably designed to ensure accountability and transparency of FVPSA funds. State controls are reasonably designed to ensure such funds are used in accordance with FVPSA requirements and FVPSA funds reach intended recipients and achieve results; and are reasonably designed to ensure that instances of fraud, waste, or abuse of FVPSA funds are promptly identified and mitigated.

NC CFWYI FVPSA will gather information in a variety of ways, including: review of existing information (i.e. websites, information collected during monthly expenditure reporting and quarterly statistical reporting, desk audits conducted during the cycle of the grant, review of additional documentation requested by NC CFWYI FVPSA; phone interviews; and/or some on-site visits.

Following the site monitoring visit, the FVPSA grantee will receive notice that describes the results of the monitoring site visit review within 45 days. If the analysis of the data indicates noncompliance or potential noncompliance, NC CFWYI will describe the noncompliance or potential noncompliance in the notice and require the FVPSA grantee to take appropriate action. However, an equally important goal of NC CFWYI FVOSA’s monitoring is to identify areas that may require further technical assistance, as appropriate.

Thank you for your cooperation and continued work to improve lives of citizens in North

Carolina.