



Administration for Children and Families

**Administration on Children, Youth and Families (ACYF)/  
Family and Youth Services Bureau (FYSB)**

**Standing Announcement for Family Violence Prevention and Services/  
Grants to State Domestic Violence Coalitions**

**HHS-2016-ACF-ACYF-SDVC-1125**

**Application Due Date: February 29, 2016**

**Application Due Date: January 30, 2017**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
ADMINISTRATION FOR CHILDREN AND FAMILIES**

**Program Office:** Administration on Children, Youth and Families (ACYF), Family and Youth Services Bureau (FYSB)

**Funding Opportunity Title:** Standing Announcement for Family Violence Prevention and Services/Grants to State Domestic Violence Coalitions

**Announcement Type:** Mandatory

**Funding Opportunity Number:** HHS-2016-ACF-ACYF-SDVC-1125

**CFDA Number:** 93.591

**Due Date for Applications:** **February 29, 2016**

**January 30, 2017**

**Executive Summary:**

This announcement governs the proposed award of formula grants authorized pursuant to the Family Violence Prevention and Services Act (FVPSA) to private, Internal Revenue Service-designated 501(c)(3) non-profit State Domestic Violence Coalitions (Coalitions). The purpose of these grants is to further the intervention and prevention of family violence, domestic violence, and dating violence (42 U.S.C. § 10401 et seq., hereinafter cited by section number only).

This notice for family violence prevention and services grants to Coalitions serves four purposes: to confirm a federal commitment to reducing family violence, domestic violence, and dating violence; to provide for Coalitions to collaborate and coordinate with states, tribes, localities, cities, and the private sector to be involved in state and local planning towards an integrated service delivery approach that meets the needs of all victims, including those in underserved communities and racial and ethnic minorities; to provide training and technical assistance to domestic violence programs and providers of direct services; and to increase public awareness about and prevention of family violence, domestic violence, and dating violence, and increase the quality and availability of immediate shelter and supportive services for victims of family violence, domestic violence, and dating violence, and their dependents.

**I. FUNDING OPPORTUNITY DESCRIPTION**

**Statutory Authority**

The statutory authority for this program is 42 U.S.C. § 10411.

**Description**

The FVPSA authorizes the Department of Health and Human Services (HHS) Secretary to award grants to statewide, private, non-governmental, 501(c)(3) non-profit Coalitions to conduct activities to promote domestic violence intervention and prevention.

**Ensuring the Well-Being of Vulnerable Children and Families**

The Administration for Children and Families' Administration on Children, Youth and Families (ACYF) is

committed to facilitating healing and recovery and promoting the social and emotional well-being of adult victims, children, youth, and families who have experienced domestic and dating violence, maltreatment, exposure to violence, and/or trauma. Awards governed by this funding opportunity announcement and other current fiscal year expenditures are designed to ensure that effective interventions and trauma informed practice are in place to build skills and capacities that contribute to the healthy, positive, and productive functioning of individuals and families.

An important component of promoting social and emotional well-being includes addressing the impact of trauma, which can have a profound effect on the overall functioning of adults, children, youth, and families. ACYF promotes a trauma-informed approach, which involves understanding and responding to the symptoms of chronic interpersonal trauma and traumatic stress across the domains outlined above, as well as the behavioral and mental health sequelae of trauma.

ACYF anticipates a continued focus on social and emotional well-being as a critical component of its overall mission to ensure positive outcomes for all adults, children, youth, and families.

### **Annual State Domestic Violence Coalition Grantee Meeting**

Coalitions must attend designated FVPSA Grantee Meetings and/or regional meetings that will occur during the project period. Coalitions may send up to two representatives; however, one must be the Coalition's Executive Director or person who is authorized to represent the senior executive.

### **Role of State Coalitions**

FVPSA directs Coalitions to work with family violence, domestic violence, and dating violence service programs and providers of direct services to encourage appropriate and comprehensive responses to family violence, domestic violence, and dating violence against adults or youth within the state involved, specifically including training and technical assistance and conducting state needs assessments (section 10411(d)(1)). Coalitions are required to participate, coordinate, and collaborate with the State FVPSA Administrators, community-based programs, and culturally specific organizations, including those serving racial and ethnic minorities, to plan and conduct state needs assessments and participate in state planning processes, including state implementation plans identified in the Violence Against Women Reauthorization Act of 2013. These assessments are particularly important, not just to identify and assess service gaps, but to include a diversity of stakeholders in the planning and decision-making process for needs assessments and to inform state planning. Coalitions must also participate in the planning and monitoring of the distribution of FVPSA subgrants and contracts and the administration of the grant programs and projects awarded by the states to eligible entities (section 10411(d)(2)). Coalitions thus play an important role in helping programs develop and continue practices consistent with FVPSA guidance, including the promotion of trauma-informed services that help facilitate the social and emotional well-being of both victims and their children. Coalitions must include activities to ensure that programs maintain confidentiality and provide widely accessible services consistent with best practices in the field and applicable federal, state, tribal, and local requirements, as well as helping programs comply with the FVPSA data collection and outcome measurement requirements. Each of these issues is described below:

#### **a. Client Confidentiality**

Coalitions have an important role in helping programs develop and continue practices consistent with FVPSA guidance. Programs funded by FVPSA must establish and implement policies and protocols for maintaining the safety, privacy, and confidentiality of adult, youth, and child victims of family violence, domestic violence, and dating violence, and their families (section 10406(c)(5)). Because it is required that the confidentiality of individuals receiving FVPSA services be protected, Coalitions must include activities to ensure that local

programs maintain confidentiality consistent with best practices in the field and applicable federal, state, tribal, and local requirements. It is also required that Coalitions coordinate and collaborate with the state involving activities to assist programs in maintaining confidentiality requirements pursuant to section 10406(c)(5).

The FVPSA nondisclosure of confidential and private information provisions also mean that domestic violence programs must maintain confidentiality of records pertaining to any individual provided domestic violence services. As a result, individual identifiers in client records may not be disclosed when providing statistical data on program activities and program services. In the annual grantee Performance Progress Report (PPR), states, tribes, and their subgrantees must collect unduplicated data for each program rather than unduplicated data across programs or statewide. No client-level data should be shared with a third party, regardless of encryption, hashing or other data security measures, without a written, time-limited release as described in section 10406(c)(5)(B)(ii).

## **b. Coordinated and Accessible Services**

It is essential that community service providers, including those serving or representing underserved communities, are involved in the design and improvements of intervention and prevention activities to ensure that services are welcoming and accessible. Coordination and collaboration among victim services providers; community-based, culturally specific, and faith-based services providers; housing and homeless services providers; and, federal, state, tribal, and local public officials and agencies is needed to provide more responsive and effective services to victims of family violence, domestic violence, and dating violence, and their dependents. As coalitions undertake these activities, it is expected that the communities and populations noted above will be included in coalition boards, committees, and other activities to ensure they are part of the decision making to create and maintain fully coordinated and accessible services.

To promote a more effective response to family violence, domestic violence, and dating violence, HHS requires the designated Coalitions receiving funds under this grant announcement to collaborate with tribes and tribal organizations, FVPSA-funded state grantees, service providers, and community-based organizations, to address the needs of family violence, domestic violence, and dating violence victims, and their dependents, who are members of racial and ethnic minority populations and underserved populations (section 10411(d)(3)); examples of such underserved populations include, but are not limited to, the Lesbian, Gay, Bisexual, and Transgender, and Questioning (LGBTQ) communities; adolescents; male victims; Native American (including Alaskan Native) victims; human trafficking victims; and immigrants, and refugees. Coalition training and technical assistance priorities should focus on building the capacity of domestic violence programs within the state to provide inclusive and culturally relevant services for the underserved populations identified in their planning. All populations identified in planning should also be a part of determining the training and technical assistance priorities to improve the capacity of programs to serve such populations. ACYF/FYSB also requires Coalitions to consider the needs of LGBTQ youth and adults and how their programming and, therefore, the training and technical assistance provided member programs, will be inclusive and non-stigmatizing for program participants from these communities.

To serve victims most in need and to comply with federal law, services must be widely accessible. Services must not discriminate on the basis of age, disability, sex, gender identity, race, color, national origin, or religion. The HHS Office for Civil Rights provides guidance to grantees in complying with civil rights laws that prohibit discrimination on these bases. Please see [www.hhs.gov/ocr/civilrights/understanding/index.html](http://www.hhs.gov/ocr/civilrights/understanding/index.html). HHS also provides guidance to recipients of federal financial assistance on meeting the legal obligation to take reasonable steps to provide meaningful access to federally assisted programs by persons with limited English proficiency. Please see [www.hhs.gov/ocr/civilrights/resources/laws/revisedlep.html](http://www.hhs.gov/ocr/civilrights/resources/laws/revisedlep.html).

Additionally, HHS provides guidance regarding access to HHS-funded services for immigrant survivors of domestic violence. Please see

[www.hhs.gov/ocr/civilrights/resources/specialtopics/origin/domesticviolencefactsheet.html](http://www.hhs.gov/ocr/civilrights/resources/specialtopics/origin/domesticviolencefactsheet.html).

Services must also be provided on a voluntary basis; receipt of emergency shelter or housing must not be conditioned on participation in supportive services (section 10408(d) (2)).

### **c. Trauma-Informed Programming**

ACYF promotes a trauma-informed approach, which involves understanding and responding to the symptoms of chronic interpersonal trauma and traumatic stress across the lifespan. Coalitions are uniquely situated to provide support to domestic violence programs in order to ensure that trauma-informed interventions are at the core of working with victims and their children. As Coalitions plan their training and technical assistance priorities, they must include responses that help support trauma-informed services among their member programs to ensure positive outcomes for all service populations. Coalitions must also coordinate and collaborate with the Domestic Violence Resource Network (the FVPSA-funded National Resource, Special Issue Resource, and Culturally Specific Resource Centers) to inform their knowledge and practices to promote trauma-informed interventions among their member programs.

## **II. AWARD INFORMATION**

Subject to the availability of federal appropriations and as authorized by the FVPSA (section 10403), HHS will make available in fiscal years 2016 and 2017 grants to the designated, statewide, domestic violence Coalitions described in this announcement. Each year, one grant will be available for one Coalition in each of the 50 states, the Commonwealth of Puerto Rico, the District of Columbia, and in each of the U.S. Territories (Guam, U.S. Virgin Islands, Northern Mariana Islands, and American Samoa).

### **Length of Project Periods**

Coalitions may apply for one grant annually with an accompanying 12-month budget and budget narrative, and SF-424. The project period is 24 months under this funding opportunity announcement (FOA) for each fiscal year. Coalitions must address their anticipated activities for a 2-year project period: October 1, 2015 – September 30, 2017 (FY 2016) and October 1, 2016 – September 30, 2018 (FY 2017). FVPSA will continue to disperse funds annually pursuant to annual applications and award processes.

### **Expense Period**

The FVPSA funds may be used for expenses on or after October 1 of each fiscal year for which they are granted and will be available for expenses through September 30 of the following fiscal year: i.e., FY 2016 funds may be used for expenses from October 1, 2015 – September 30, 2017; FY 2017 funds may be used for expenses from October 1, 2016 – September 30, 2018. These requirements also apply to FVPSA-funded sub-awardees.

## **III. ELIGIBILITY INFORMATION**

To be eligible for grants under this FOA, an organization must be designated by HHS as a statewide, private, 501(c)(3) non-profit (IRS-designated), non-governmental domestic violence coalition as of the date of this announcement. A list of the designated state domestic violence coalitions is found in Appendix D. Designated coalitions must continue to meet the following criteria:

The membership of the Coalition includes a majority of the primary-purpose domestic violence service providers in the state (a Coalition may include member representatives from Indian tribes and tribal organizations as defined in the Indian Self-Determination and Education Assistance Act). A primary-purpose

domestic violence service provider is one that operates a project of demonstrated effectiveness, carried out by a nonprofit, nongovernmental, private entity or a tribe or tribal organization that has as its project's primary purpose the operation of shelters for victims of domestic violence and their dependents; or provides counseling, advocacy, or self-help services to victims of domestic violence. Note: Tribes have special sovereign status and, as such, collaborations with them must include the opportunity for Coalition membership provided they meet general membership eligibility requirements and that are not impediments to their special sovereign status.

The board of directors of the Coalition is representative of the primary-purpose domestic violence service providers in the state and may include representatives of the communities in which the services are being provided in the state; in order for statewide needs assessments and other organizational and state planning to be fully informed directly by stakeholders from diverse communities, it is expected that the Coalition board of directors will reflect the cultural, racial, and ethnic populations that the Coalition serves throughout the state;

The purpose of the Coalition is to provide education, support, and technical assistance to the primary-purpose domestic violence service providers and providers of direct services in the state in order to establish and maintain shelter and supportive services for victims of domestic violence and their dependents;

The Coalition serves as an information clearinghouse, primary point of contact, and resource center on domestic violence for the state and supports the development of policies, protocols, and procedures to enhance domestic violence intervention and prevention in the state.

### **Additional Information on Eligibility**

#### **DUNS Number and System for Award Management (SAM) Requirement**

All applicants must have a DUNS number (<http://fedgov.dnb.com/webform>), be registered with the System for Award Management (SAM, [www.sam.gov](http://www.sam.gov)), and maintain an active SAM registration until the application process is complete and, should a grant be made, throughout the life of the award. Applicants should finalize a new, or renew an existing, registration at least two weeks before the application deadline to allow time to resolve any issues that may arise. Failure to comply with these requirements may result in your inability to submit your application or receive an award. Maintain documentation (with dates) of your efforts to register or renew at least two weeks before the deadline. See the User Guides – Helpful Hints for Entity Registrations at: <https://www.sam.gov/portal/SAM/#1>.

HHS requires all entities that plan to apply for, and ultimately receive, federal grant funds from any HHS Agency, or receive subawards directly from recipients of those grant funds to:

- Be registered in the SAM prior to submitting an application or plan;
- Maintain an active SAM registration with current information at all times during which it has an active award or an application or plan under consideration by an OPDIV; and
- Provide its active DUNS number in each application or plan it submits to the OPDIV.

HHS' Administration for Children and Families (ACF) is prohibited from making an award until an applicant has complied with these requirements. At the time an award is ready to be made, if the intended recipient has not complied with these requirements, ACF:

- May determine that the applicant is not qualified to receive an award; and
- May use that determination as a basis for making an award to another applicant.

## IV. APPLICATION REQUIREMENTS

This section includes application requirements for FVPSA Coalition grants.

### Content of Application Submission

The Coalition application, including all required forms, assurances and certifications, must be signed by the Executive Director of the Coalition or the official designated with signature authority on behalf of the Coalition (i.e., authorized representative). The application must contain the following information in the specific order below using charts that are included (or similar charts) where indicated (including the “yes” and “no” boxes as indicated to provide the required assurances as described below):

1. A signed cover letter on applicant’s letterhead to include the name, email address and phone number of the Executive Director and/or other authorized representative. Applicant should also provide the name, email address and phone number for an alternate person designated to receive updates, announcements, or other information related to FVPSA programming on behalf of the Coalition.
2. To demonstrate the Coalition’s status as a private, non-profit entity, a copy of a currently valid 501(c)(3) certification letter from the Internal Revenue Service (IRS), or a copy of the Coalition’s listing in the IRS’ most recent list of tax-exempt organizations described in section 501(c)(3) of the IRS code.
3. To demonstrate compliance with section 10402(11)(A), a current list of the organizations providing domestic violence services in the state; a list of the primary-purpose domestic violence services providers in the state; and, the applicant Coalition’s current membership list by organization, including a notation of culturally specific organizations represented in the membership structure using the following format:

| Coalition's Membership                           |  |   |  |
|--|--|---|--|
| Column A   | Column B   | Column C  | Column D   |
| Organizations Providing DV Services in the State | Those from Column A that are Primary-Purpose Service Providers | Those from Column A that are Members of the Coalition | Those from Column C that are culturally specific organizations or from culturally specific communities |

4. To demonstrate compliance with section 10402(11)(B), a current list of the applicant Coalitions’ Board of Directors, that includes the name of each individual that serves as representative/member; their organizational affiliation; and, if they are an officer of the Board, their title using the following format:

| Coalition's Board of Directors                              |                                      |   |
|---|--------------------------------------|---|
| Name of Individual that serves as the representative/member | Name of Organization (if applicable) | If an Officer of the Board, indicate officer’s title (Chair, President, VP, Secretary, Treasurer, etc.) |

5. A description of the following required activities funded in whole or in part with FVPSA grant funds. The description shall include the goals and objectives, timeline for completion, and anticipated outcomes/outputs using the following format:

|   |                    |          |   |
|---|--------------------|----------|---|
| a) Provide training and technical assistance to local family violence, domestic violence, and dating violence service programs and to providers of direct services to encourage appropriate and comprehensive responses to family violence, domestic violence, and dating violence against adults or youth in the state (section 10411(d)(1)). Include training and technical assistance to ensure programs are welcoming and accessible to underserved populations that include, but are not limited to Lesbian, Gay, Bisexual, and Transgender (LGBTQ) communities; adolescents; male victims; immigrants; and human trafficking victims. |                    |          |   |
| Goals/Objectives  | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

|  |                    |          |   |
|--|--------------------|----------|---|
| b) Conduct Statewide Needs Assessments that include member and non-member programs that provide direct services to encourage appropriate and comprehensive responses to family violence, domestic violence, and dating violence against adults or youth in the state (section 10411(d)(1)). The List of Activities must include the steps for developing, implementing and updating Statewide Needs Assessment(s). |                    |          |   |
| Goals/Objectives   | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

|   |                    |          |   |
|---|--------------------|----------|---|
| c) Participate in the planning and monitoring of the distribution of FVPSA state subgrants and subgrant funds as well as the administration of FVPSA state-funded grant programs and projects. The List of Activities must include: (1) how the Statewide Needs Assessment is used in the state's planning process; and (2) how representatives of underserved communities and racial and ethnic minority populations are included in the planning and decision-making. |                    |          |   |
| Goals/Objectives  | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

|   |                    |          |   |
|---|--------------------|----------|---|
| d) Collaborate with service providers and community-based organizations to address the needs of family violence, domestic violence, and dating violence victims, and their dependents, who are members of racial and ethnic minority populations and underserved populations (section 10411(d)(3)). |                    |          |   |
| Goals/Objectives  | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

|   |                    |          |   |
|---|--------------------|----------|---|
| e) Collaborate with, and provide information to, entities in such fields as housing, health care, mental health, social welfare, or business to support the development and implementation of effective policies, protocols, and programs (for these entities/fields) that address the safety and support needs of adult and youth victims of family violence, domestic violence, or dating violence (section 10411(d)(4)). |                    |          |   |
| Goals/Objectives  | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

*If the Coalition uses state domestic violence coalition funds received under the Violence Against Women Act for the purposes described in paragraphs (f) and (g) below, and is coordinating those activities with the State's STOP (Services, Training, Officers, Prosecutors) formula grant activities that address this purpose, then the applicant is not required to do additional activities using FVPSA funds. If this applies, then the*



applicant must provide an assurance to indicate that funds for the referenced purposes are received from the Office on Violence Against Women (OVW), U.S. Department of Justice, and that the activities are coordinated with the State’s STOP formula grant activities (section 10411(e)(1) and (2)). As part of the assurance (box below is checked “yes”), the Coalition must also describe its activities in those OVW-funded areas including those in collaboration with the State STOP grant activities using the format as used in this section.

| f) Work with judicial and law enforcement agencies to encourage appropriate responses to cases of family violence, domestic violence, or dating violence against adults or youth (section 10411(d)(5)).                  |                    |          |   |
|--|--------------------|----------|---|
| Activities under this requirement are conducted using OVW funds and are coordinated with STOP activities. <b><i>Please include the check boxes in your chart. If you check “yes,” this indicates your assurance.</i></b> |                    |          |   |
|  |                    | YES      | <input type="checkbox"/>                        |
|  |                    | NO       | <input type="checkbox"/>                        |
| Goals/Objectives   | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

| g) Work with family law judges, criminal court judges, child protective service agencies, and children’s advocates to develop appropriate responses to child custody and visitation issues in cases of child exposure to family violence, domestic violence, or dating violence and in cases in which family violence, domestic violence, or dating violence is present and child abuse is present (section 10411(d)(6)). |                    |          |   |
|---|--------------------|----------|---|
| Activities under this requirement are conducted using OVW funds and are coordinated with STOP activities. <b><i>Please include the check boxes in your chart. If you check “yes,” this indicates your assurance.</i></b>  |                    |          |   |
|   |                    | YES      | <input type="checkbox"/>                        |
|   |                    | NO       | <input type="checkbox"/>                        |
| Goals/Objectives  | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

| h) Provide information to the public about prevention of family violence, domestic violence, and dating violence, including information targeted to underserved populations (section 104011(d)(7)). |                    |          |   |
|---|--------------------|----------|---|
| Goals/Objectives  | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

|   |  |  |  |
|---|--|--|--|
| i) Collaborate with Indian tribes and tribal organizations (and corresponding Native Hawaiian groups or communities) to address the needs of Native American (including Alaska Native) and Native Hawaiian victims of family violence, domestic violence, or dating violence as applicable in the state (section 10411(d)(8)). Coalitions are urged to seek technical assistance, if needed, from the |  |  |  |
|---|--|--|--|

|  |                    |          |   |
|--|--------------------|----------|---|
| National Indigenous Women’s Resource Center for assistance in meeting this program requirement. The Coalition may include a description of the technical assistance received as well as plans to implement the technical assistance to support its application. Note: Tribes have special sovereign status and, as such, collaborations with them must include the opportunity for Coalition membership provided they meet general membership eligibility requirements and that are not impediments to their special sovereign status. |                    |          |   |
| Goals/Objectives   | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

|   |                    |          |   |
|---|--------------------|----------|---|
| j) Support the development of policies, protocols, and procedures to enhance domestic violence intervention and prevention in the state (section 10402(11)(D)) including those related to maintaining shelter and supportive services for victims of domestic violence and their dependents (section 10402(11)(C)). List of Activities should include those in which underserved and culturally specific populations participate in the planning and decision-making process. |                    |          |   |
| Goals/Objectives  | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

|  |                    |          |   |
|--|--------------------|----------|---|
| k) Serve as an information clearinghouse, primary point of contact, and resource center on domestic violence for the state (section 10402(11)(D)). List of Activities should include those in which underserved and culturally specific populations participate in identifying the kinds of resource information and other data needed to meet the unique needs of such populations. |                    |          |   |
| Goals/Objectives   | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

|   |                    |          |   |
|---|--------------------|----------|---|
| l) Support Trauma-Informed Programming (an ACYF priority) including assessing all member programs on an annual basis to identify those needing additional training, technical assistance, and support on trauma-focused intervention strategies that address lifetime exposure to violence. |                    |          |   |
| Goals/Objectives  | List of Activities | Timeline | Anticipated Outcomes/Outputs including Products |

6. A budget narrative that clearly describes the planned expenditure of funds under this grant including a provision that the Coalition must set aside FVPSA funds for travel expenses for at least one, but up to two staff to attend the annual FVPSA State Domestic Violence Coalition grantee meeting or other regional meetings to be determined.

7. With respect to confidentiality, the Coalition’s:

- organizational policies and procedures to maintain victim confidentiality;
- activities, training, and/or technical assistance to support member programs’ confidentiality practices to support victim safety; and
- activities undertaken with the FVPSA state administrator to ensure victim confidentiality in FVPSA-funded domestic violence programs.

## Forms, Assurances, and Certifications

Applicants seeking financial assistance under this announcement must submit the listed Standard Forms (SFs) and certifications. All required Standard Forms and certifications are available at the [Grants.gov Forms Repository](#) unless specified otherwise.

## Additional Assurance and Policy

Each application must provide a signed copy of the additional assurance and policy in Appendices A and E, respectively.

| Forms/Certifications   | Description   | Where Found   |
|--|---|---|
| <b>SF 424M</b>   | This is a required Standard Form.<br>Application for Federal Assistance - Mandatory   | Available at <a href="http://www.Grants.gov/FormsRepository/ActiveForms/">www.Grants.gov Forms Repository/Active Forms/</a>   |
| <b>Certification Regarding Lobbying</b>  | Required of all applicants at the time of their application. If not available with the application, it must be submitted prior to the award of the grant.   | Available at <a href="http://www.acf.hhs.gov/grants/grants_resources.html">www.acf.hhs.gov/grants/grants_resources.html</a> .   |
| <b>SF-LLL - Disclosure of Lobbying Activities</b>  | If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the applicant shall complete and submit the SF-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Applicants must furnish an executed copy of the Certification Regarding Lobbying prior to award. | "Disclosure Form to Report Lobbying" is available at <a href="http://www.acf.hhs.gov/grants/grants_resources.html">www.acf.hhs.gov/grants/grants_resources.html</a> . |
| <b>The needs of lesbian, gay, bisexual, transgender, and questioning individuals are taken into consideration in applicant's program design.</b> | See Appendix E for submission requirements.   | See Appendix E for the complete policy description.   |

## Paperwork Reduction Disclaimer

The Project Description information collection is approved under the Office of Management and Budget (OMB) control number 0970-0280, which expires September 30, 2017. As required by the Paperwork Reduction Act, 44 U.S.C. §§ 3501-3520, the public reporting burden for the project description is estimated to average **10** hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

## Funding Restrictions

The Consolidated Appropriations Act, 2016, (Title VII, General Provisions – Government-Wide), limits the salary amount that may be awarded and charged to ACF grants and cooperative agreements. Award funds issued under this announcement may not be used to pay the salary, or any percentage of salary, to an individual at a rate in excess of Executive Level II. The Executive Level II salary of the "Rates of Pay for the Executive Schedule" is \$185,100. This amount reflects an individual's base salary exclusive of fringe benefits and any income that an individual may be permitted to earn outside of the duties of the applicant organization. This salary limitation also applies to subawards/subcontracts under an ACF mandatory and discretionary grant.

Costs of organized fund raising, including financial campaigns, endowment drives, solicitation of gifts and bequests, and similar expenses incurred solely to raise capital or obtain contributions, are considered unallowable costs under grants awarded under this announcement.

Construction is not an allowable activity or expenditure under this grant award.

## Application Submission

Applications must be submitted online through the Online Data Collection (OLDC) system at: <https://extranet.acf.hhs.gov/ssi> with a copy sent via email to the regional program officer assigned to the respective HHS Region in which the applicant/grantee is located, as described in *Section VIII. Agency Contact (Program Office Contact)*. **Submitting the annual application online is a new requirement.** Please contact the FVPSA Project Officer assigned to the applicant's HHS Region (*Section VIII. Agency Contact (Program Office Contact)*) for more information about this requirement and to gain access to archived training materials.

## V. AWARD ADMINISTRATION INFORMATION

### Administrative and National Policy Requirements

Awards issued under this announcement are subject to 45 CFR Part 75 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards, and is available at <http://www.ecfr.gov/cgi-bin/text-id?node=pt45.1.75>.

An application funded with the release of federal funds through a grant award, does not constitute, or imply, compliance with federal regulations. Funded organizations are responsible for ensuring that their activities comply with all applicable federal regulations.

### Equal Treatment for Faith-Based Organizations

Grantees are also subject to the requirements of 45 CFR § 87.1(c), Equal Treatment for Faith-Based Organizations, which says, "Organizations that receive direct financial assistance from the [Health and Human Services] Department under any Department program may not engage in inherently religious activities such as worship, religious instruction, or proselytization, as part of the programs or services funded with direct financial assistance from the Department." Therefore, organizations must take steps to completely separate the presentation of any program with religious content from the presentation of the federally funded program by time or location *in such a way that it is clear that the two programs are separate and distinct*. If separating the two programs by time but presenting them in the same location, one program must *completely* end before the other program begins.

A faith-based organization receiving HHS funds retains its independence from federal, state, and local governments, and may continue to carry out its mission, including the definition, practice, and expression of its religious beliefs. For example, a faith-based organization may use space in its facilities to provide secular programs or services funded with federal funds without removing religious art, icons, scriptures, or other

religious symbols. In addition, a faith-based organization that receives federal funds retains its authority over its internal governance, and it may retain religious terms in its organization's name, select its board members on a religious basis, and include religious references in its organization's mission statements and other governing documents in accordance with all program requirements, statutes, and other applicable requirements governing the conduct of HHS-funded activities.

Regulations pertaining to the Equal Treatment for Faith-Based Organizations, which includes the prohibition against federal funding of inherently religious activities, "Understanding the Regulations Related to the Faith-Based and Neighborhood Partnerships Initiative" are available at <http://www.hhs.gov/about/agencies/staff-divisions/iea/partnerships/about-the-partnership-center/understanding-the-regulations-related-to-the-faith-based-and-neighborhood-partnerships-initiative/index.html>. Additional information, resources, and tools for faith-based organizations is available through The Center for Faith-based and Neighborhood Partnerships website at <http://www.hhs.gov/about/agencies/staff-divisions/iea/partnerships/index.html> and at [Administration for Children & Families: Toolkit for Faith-based and Community Organizations](#).

## **Requirements for Drug-Free Workplace**

The Drug-Free Workplace Act of 1988 (41 U.S.C. § 8102 et seq.) requires that all organizations receiving grants from any federal agency agree to maintain a drug-free workplace. By signing the application, the Authorizing Official agrees that the grantee will provide a drug-free workplace and will comply with the requirement to notify ACF if an employee is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for debarment. Government-wide requirements for Drug-Free Workplace for Financial Assistance are found in 2 CFR part 182; HHS implementing regulations are set forth in 2 CFR part 382.400. All recipients of ACF grant funds must comply with the requirements in Subpart B - Requirements for Recipients Other Than Individuals, 2 CFR part 382.225. The rule is available at <http://www.ecfr.gov/cgi-bin/text-idx?SID=66f1c9e46abd3b45855bcad3b3e276d9&mc=true&node=pt2.1.382&rgn=div5>.

## **Debarment and Suspension**

HHS regulations published in 2 CFR part 376 implement the government-wide debarment and suspension system guidance (2 CFR part 180) for HHS' non-procurement programs and activities. "Non-procurement transactions" include, among other things, grants, cooperative agreements, scholarships, fellowships, and loans. ACF implements the HHS Debarment and Suspension regulations as a term and condition of award. Grantees may decide the method and frequency by which this determination is made and may check the Excluded Parties List System (EPLS) located at [www.sam.gov/](http://www.sam.gov/), although checking the EPLS is not required. More information is available at <http://www.acf.hhs.gov/grants-forms>.

## **Pro-Children Act**

The Pro-Children Act of 2001, 20 U.S.C. §§ 7181 through 7184, imposes restrictions on smoking in facilities where federally funded children's services are provided. HHS grants are subject to these requirements only if they meet the Act's specified coverage. The Act specifies that smoking is prohibited in any indoor facility (owned, leased, or contracted for) used for the routine or regular provision of kindergarten, elementary, or secondary education or library services to children under the age of 18. In addition, smoking is prohibited in any indoor facility or portion of a facility (owned, leased, or contracted for) used for the routine or regular provision of federally funded health care, day care, or early childhood development, including Head Start services, to children under the age of 18. The statutory prohibition also applies if such facilities are constructed, operated, or maintained with federal funds. The statute does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, portions of facilities used for inpatient drug or alcohol treatment, or facilities where Women, Infants, and Children coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 per violation and/or the imposition of an administrative compliance order on the responsible entity.

## VI. REPORTING REQUIREMENTS

### Performance Progress Reports (PPR)

The Coalition grantee must submit an annual report of activities describing the coordination, training and technical assistance, needs assessment, and comprehensive planning activities carried out pursuant to its activities as delineated in its response to this announcement. Additionally, the Coalition must report on the public information and education services provided; the activities conducted in conjunction with judicial and law enforcement agencies notwithstanding that such activities may be conducted pursuant to a coalition grant from the Office on Violence Against Women, U.S. Department of Justice, in coordination with the applicable state's STOP Violence Against Women formula grant activities as described in *Section IV. Application Requirements*, number 5f; the actions conducted in conjunction with other agencies, such as the state child welfare agency, notwithstanding that such activities may be conducted pursuant to a coalition grant from the Office on Violence Against Women, U.S. Department of Justice, in coordination with the applicable state's STOP formula grant activities as described in *Section IV. Application Requirements*, number 5g; activities conducted in conjunction with community-based, culturally specific service providers or organizations serving or representing underserved communities; and any other activities undertaken under this grant award. All activities should include both a narrative explanation and statistical data to support the activities reported. The annual report also must provide an assessment of the effectiveness of grant-supported activities. Any evaluation activities conducted with FVPSA funds must also be reported including submission of final evaluation reports, if any. The new PPR is included as appendix F of this FOA. It is also found at <http://www.acf.hhs.gov/programs/fysb/resource/ppr-fvpsa-coalitions/>.

The annual report must be submitted using the PPR applicable to this program.

The annual PPR is due 90 days after the end of the fiscal year in which the grant is awarded; i.e., December 29th. Grantees **must** submit their reports online through the OLDC system at: <https://extranet.acf.hhs.gov/ssi> with a copy sent by email to the FVPSA program officer assigned to the respective HHS Region in which the grantee is located, as described in *Section VIII. Agency Contact (Program Office Contact)*. **Submitting the annual PPR online is a new requirement.** Please contact the assigned FVPSA program officer (*Section VIII. Agency Contact (Program Office Contact)*) for more information about this requirement and to gain access to archived training materials.

Please note that HHS may suspend funding for an approved application if any applicant fails to submit an annual performance report or if the funds are expended for purposes other than those set forth under this announcement.

### Federal Financial Reports (FFR)

Grantees must submit annual Financial Status Reports (SF-425). For FY 2016 grants, the first SF-425 is due December 29, 2016. The final SF-425 is due December 29, 2017. The SF-425 can be found at [https://www.whitehouse.gov/omb/grants\\_forms](https://www.whitehouse.gov/omb/grants_forms). Fillable versions of the SF-425 form in Adobe PDF and MS-Excel formats, along with instructions, are available at [https://www.whitehouse.gov/omb/grants\\_forms](https://www.whitehouse.gov/omb/grants_forms), [www.forms.gov](http://www.forms.gov), and on the [ACF Funding Opportunity website Forms](#) page.

Grantees must submit their reports online through the OLDC system at <https://extranet.acf.hhs.gov/ssi>.

Failure to submit reports on time may be a basis for withholding grant funds, suspension, or termination of the grant. In addition, all funds reported after the obligation period will be recouped. Completed reports should also be sent to:

ACF Office of Grants Management Contact for official award information, financial reporting, and for questions about OLDC:

Matthew McMahon, Program Specialist  
Email: [matthew.mcmahon@acf.hhs.gov](mailto:matthew.mcmahon@acf.hhs.gov)  
Office of Grants Management  
Office of Administration  
Administration for Children and Families  
330 C Street, SW.  
Washington, D.C. 20201

Also note that a separate, quarterly financial report is required by the Division of Payment Management using the SF-425. The Division of Payment Management's online Payment Management System is required for filing quarterly reports and is found at the following address: [www.dpm.psc.gov](http://www.dpm.psc.gov). For further assistance, please call the HHS helpline at 877-614-5533.

## **VII. FFATA SUBAWARD AND EXECUTIVE COMPENSATION**

Awards issued as a result of this funding opportunity may be subject to the Transparency Act subaward and executive compensation reporting requirements of 2 C.F.R. Part 170. See ACF's [Award Term for Federal Financial Accountability and Transparency Act \(FFATA\) Subaward and Executive Compensation Reporting Requirement](#) implementing this requirement and additional award applicability information.

ACF has implemented the use of the SF-428 *Tangible Property Report* and the SF-429 *Real Property Status Report* for all grantees. Both standard forms are available at [www.whitehouse.gov/omb/grants\\_forms/](http://www.whitehouse.gov/omb/grants_forms/).

## **VIII. AGENCY CONTACT**

### **Program Office Contact**

#### **HHS Regions 1 and 4**

Region 1: Maine, Vermont, New Hampshire, Massachusetts, Rhode Island, Connecticut

Region 4: North Carolina, South Carolina, Kentucky, Tennessee, Georgia, Mississippi, Alabama, Florida

Contact: Ken Noyes, J.D., Senior Program Specialist

Phone: 202-205-7891

Email: [Kenneth.Noyes@acf.hhs.gov](mailto:Kenneth.Noyes@acf.hhs.gov)

#### **HHS Regions 2, 3, 5**

Region 2: New York and New Jersey

Region 3: Pennsylvania, West Virginia, Delaware, Maryland, District of Columbia, Virginia

Region 5: Minnesota, Wisconsin, Michigan, Illinois, Indiana, Ohio

Contact: Angela Yannelli, Senior Program Specialist

Phone: 202-401-5524

Email: [Angela.Yannelli@acf.hhs.gov](mailto:Angela.Yannelli@acf.hhs.gov)

#### **HHS Regions 6 and 9**

Region 6: New Mexico, Oklahoma, Arizona, Texas, Louisiana

Region 9: Nevada, California, Arizona

Contact: Rebecca Odor, Senior Program Specialist

Phone: 202-205-7746

Email: [Rebecca.Odor@acf.hhs.gov](mailto:Rebecca.Odor@acf.hhs.gov)

### **HHS Regions 7, 8, 10**

Region 7: Iowa, Missouri, Kansas, Nebraska

Region 8: Montana, North Dakota, South Dakota, Wyoming, Utah, Colorado

Region 10: Alaska, Oregon, Idaho, Washington

Contact: Shena Williams, Senior Program Specialist

Phone: 202-205-5932

Email: [Shena.Williams@acf.hhs.gov](mailto:Shena.Williams@acf.hhs.gov)

### **Appendices**

Required Assurance, Certification, and Policy:

- A. Programmatic Assurances
- B. Assurance of Compliance with Grant Requirements
- C. Certification Regarding Lobbying
- D. Designated State Domestic Violence Coalitions
- E. LGBTQ Accessibility Policy
- F. New Performance Progress Report (PPR)



## Appendix A

### PROGRAMMATIC ASSURANCES

The grantee certifies that it will comply with the following assurances under the Family Violence Prevention and Services Act, 42 U.S.C. §10401, et seq.

- (1) The applicant Coalition will use grant funds awarded under the Family Violence Prevention and Services Act (FVPSA) for administration and operations to further the purposes of family violence, domestic violence, and dating violence (as defined in section 10402(2), (3), and (4)).
- (2) The applicant Coalition will use grant funds to work with local family violence, domestic violence, and dating violence service programs and providers of direct services to encourage appropriate and comprehensive responses to family violence, domestic violence, and dating violence against adults or youth within the state (section 10411(d)(1)).
- (3) The applicant Coalition will undertake and develop procedures to participate in the planning and monitoring of the distribution of FVPSA state subgrants and subgrant funds (section 10411(d)(2), as well as the administration of FVPSA state-funded grant programs and projects.
- (4) The applicant Coalition will use grant funds to work in collaboration with service providers and community-based organizations to address the needs of family violence, domestic violence, and dating violence victims, and their dependents, who are members of racial and ethnic minority populations and underserved populations (section 10411(d)(3)).
- (5) The applicant Coalition will use grant funds to collaborate with and provide information to entities in such fields as housing, health care, mental health, social welfare, or business to support the development and implementation of effective policies, protocols, and programs that address the safety and support needs of adult and youth victims of family violence, domestic violence, or dating violence (section 10411(d)(4)).
- (6) The applicant Coalition will use grant funds to encourage appropriate responses to cases of family violence, domestic violence, or dating violence against adults or youth, including working with judicial and law enforcement agencies (section 10411(d)(5)). However, the applicant Coalition receiving funds under the FVPSA is not required to use funds received under the FPVSA if the Coalition provides an annual assurance to the Division of Family Violence Prevention that the Coalition is: (1) using funds received under the Violence Against Women Act for State Domestic Violence Coalitions for activities, collaboration, and coordination with judicial and law enforcement officers (section 2001(c)(1)) of the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C. §3796gg(c)(1); and, (2) coordinating the activities carried out by the Coalition with the State's STOP (Services, Training, Officers, Prosecutors) activities pursuant to the Violence Against Women Act (part T of title I of the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C. § 3796gg et seq.) that addresses those purposes (section 10411(e)).
- (7) The applicant Coalition will use grant funds to work with family law judges, criminal court judges, child protective service agencies, and children's advocates to develop appropriate responses to child custody and visitation issues in cases of child exposure to family violence, domestic violence, or dating violence in cases in which – (1) family violence, domestic violence, or dating violence is present; and, (2) child abuse is present (section 10411(d)(6)). However, the applicant Coalition receiving funds under the FVPSA is not required to use funds received under the FPVSA if the Coalition provides an annual assurance to the Division of Family Violence Prevention that the coalition is: (1) using funds received under the Violence Against Women Act for State Domestic Violence Coalitions to address activities, training, and collaborations with family and court judges, child welfare agencies, and children's advocates, as well as responding to child custody and visitation

issues when family violence, domestic violence, or dating violence are present and child abuse is present (section 2001(c)(1)) of the Omnibus Crime Control and Safe Streets Act of 1968, (42 U.S.C. §3796gg(c)(1)); and, (2) coordinating the activities carried out by the coalition with the State’s STOP activities under part T of title I of the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3796gg *et. seq.*) that addresses those purposes (section 10411(e)).

(8) The applicant Coalition will use grant funds to provide information to the public about prevention of family violence, domestic violence, and dating violence, including information targeted to underserved populations (section 10411(d)(7)).

(9) The applicant Coalition will use grant funds to collaborate with Indian tribes and tribal organizations (and corresponding Native Hawaiian groups or communities) to address the needs of Indian (including Alaska Native) and Native Hawaiian victims of family violence, domestic violence, or dating violence, as applicable in the State (section 10411(d)(8)).

(10) The applicant Coalition will prohibit discrimination on the basis of age, handicap, sex, race, color, gender identity, national origin or religion.

(11) The applicant Coalition has established policies, procedures, and protocols to ensure compliance with the provisions of section 10406(c)(5) regarding non-disclosure of confidential or private information.

(12) Pursuant to section 10406(c)(5) the applicant will comply with requirements imposed by that section, which include, but are not limited to: (1) the grantee will not disclose any personally identifying information collected in connection with services requested (including services utilized or denied), through the grantee’s funded activities, or reveal personally identifying information without informed, written, reasonably time-limited consent by the person about whom information is sought, whether for the FVPSA-funded activities or any other federal or state program and in accordance with section 10406(c)(5)(B)(ii); (2) the grantee will not release information compelled by statutory or court order unless adhering to the requirements of section 10406(c)(5)(C); (3) the grantee may share non-personally identifying information in the aggregate for the purposes enunciated in section 10406(c)(5)(D)(i) as well as for other purposes found in section 10406(c)(5)(D)(ii) and (iii).

(13) The applicant Coalition will not use grant funds, directly or indirectly, to influence the issuance, amendment, or revocation of any Executive Order or similar legal document by any federal, state, or local agency, or to undertake to influence the passage or defeat of any legislation by the Congress, or any state or local legislative body, or state proposals by initiative petition, except where representatives of the Coalition are testifying or making other appropriate communications when formally requested to do so by a legislative body, a committee, or a member of such organization, or in connection with legislation or appropriations directly affecting the activities of the Coalition or any member of the Coalition (section 10411(f)).

\_\_\_\_\_

Name

\_\_\_\_\_

Organization

\_\_\_\_\_

Title

\_\_\_\_\_

Signature

**Appendix B**

**ASSURANCE OF COMPLIANCE WITH GRANT REQUIREMENTS**

The undersigned certifies that:

The applicant Coalition will not use grant funds, directly or indirectly, to influence the issuance, amendment, or revocation of any Executive Order or similar legal document by any federal, state, or local agency, or to undertake to influence the passage or defeat of any legislation by Congress, or any state or local legislative body, or state proposals by initiative petition, except where representatives of the Coalition are testifying or making other appropriate communications, either when formally requested to do so by a legislative body, a committee, or a member of such organization, or in connection with legislation or appropriations directly affecting the activities of the Coalition (section 10411(f)).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Organization

## Appendix C

### CERTIFICATION REGARDING LOBBYING

#### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

## Appendix D

### State Domestic Violence Coalitions as Designated by the U.S. Department of Health and Human Services, Administration for Children and Families, Administration on Children, Youth and Families as of December 2015

| Coalition Name  | City           | State |
|---|----------------|-------|
| Alabama Coalition Against Domestic Violence   | Montgomery     | AL    |
| Alaska Network on Domestic Violence and Sexual Assault                                | Juneau         | AK    |
| American Samoa Alliance Against Domestic and Sexual Violence                          | Pago Pago      | AS    |
| Arizona Coalition to End Sexual and Domestic Violence                                 | Phoenix        | AZ    |
| Arkansas Coalition Against Domestic Violence  | Little Rock    | AR    |
| California Partnership to End Domestic Violence                                       | Sacramento     | CA    |
| Colorado Coalition Against Domestic Violence  | Denver         | CO    |
| Connecticut Coalition Against Domestic Violence                                       | E. Hartford    | CT    |
| Delaware Coalition Against Domestic Violence  | Wilmington     | DE    |
| District of Columbia Coalition Against Domestic Violence                              | Washington     | DC    |
| Florida Coalition Against Domestic Violence   | Tallahassee    | FL    |
| Georgia Coalition Against Domestic Violence   | Decatur        | GA    |
| Guam Coalition Against Sexual Assault and Family Violence                             | Hagatna        | GU    |
| Hawaii State Coalition Against Domestic Violence                                      | Honolulu       | HI    |
| Idaho Coalition Against Sexual & Domestic Violence                                    | Boise          | ID    |
| Illinois Coalition Against Domestic Violence  | Springfield    | IL    |
| Indiana Coalition Against Domestic Violence   | Indianapolis   | IN    |
| Iowa Coalition Against Domestic Violence  | Des Moines     | IA    |
| Kansas Coalition Against Sexual & Domestic Violence                                   | Topeka         | KS    |
| Kentucky Coalition Against Domestic Violence  | Frankfort      | KY    |
| Louisiana Coalition Against Domestic Violence   | Baton Rouge    | LA    |
| Maine Coalition to End Domestic Violence  | Augusta        | ME    |
| Maryland Network Against Domestic Violence  | Bowie          | MD    |
| Jane Doe, Inc. - Massachusetts Coalition Against Sexual Assault and Domestic Violence | Boston         | MA    |
| Michigan Coalition Against Domestic & Sexual Violence                                 | Okemos         | MI    |
| Minnesota Coalition for Battered Women  | St. Paul       | MN    |
| Mississippi Coalition Against Domestic Violence                                       | Jackson        | MS    |
| Missouri Coalition Against Domestic & Sexual Violence                                 | Jefferson City | MO    |
| Montana Coalition Against Domestic & Sexual Violence                                  | Helena         | MT    |
| Nebraska Domestic Violence & Sexual Assault Coalition                                 | Lincoln        | NE    |
| Nevada Network Against Domestic Violence  | Reno           | NV    |
| New Hampshire Coalition Against Domestic & Sexual Violence                            | Concord        | NH    |
| New Jersey Coalition for Battered Women   | Trenton        | NJ    |
| New Mexico Coalition Against Domestic Violence  | Albuquerque    | NM    |

|  |                |    |
|--|----------------|----|
| New York State Coalition Against Domestic Violence                                     | Albany         | NY |
| North Carolina Coalition Against Domestic Violence                                     | Durham         | NC |
| Northern Marianas Coalition Against Sexual and Domestic Violence                       | Saipan         | MP |
| North Dakota Council on Abused Women's Services  | Bismarck       | ND |
| Ohio Domestic Violence Network   | Columbus       | OH |
| Oklahoma Coalition Against Domestic Violence & Sexual Assault                          | Oklahoma City  | OK |
| Oregon Coalition Against Domestic Violence & Sexual Assault                            | Portland       | OR |
| Pennsylvania Coalition Against Domestic Violence                                       | Harrisburg     | PA |
| Coordinadora Paz para la Mujer, Inc. (Puerto Rico Coalition Against Domestic Violence) | San Juan       | PR |
| Rhode Island Coalition on Domestic Violence  | Warwick        | RI |
| South Carolina Coalition Against Domestic Violence & Sexual Assault                    | Columbia       | SC |
| South Dakota Coalition Ending Domestic & Sexual Violence                               | Pierre         | SD |
| Tennessee Coalition to End Domestic & Sexual Violence                                  | Nashville      | TN |
| Texas Council on Family Violence   | Austin         | TX |
| Utah Domestic Violence Council   | Salt Lake City | UT |
| Vermont Network Against Domestic & Sexual Violence                                     | Montpelier     | VT |
| Virginia Sexual & Domestic Violence Action Alliance                                    | Richmond       | VA |
| Virgin Islands Domestic Violence and Sexual Assault Council                            | Kingshill      | VI |
| Washington State Coalition Against Domestic Violence                                   | Seattle        | WA |
| West Virginia Coalition Against Domestic Violence                                      | Elkview        | WV |
| End Domestic Abuse Wisconsin – the Wisconsin Coalition Against Domestic Violence       | Madison        | WI |
| Wyoming Coalition Against Domestic Violence & Sexual Assault                           | Laramie        | WY |

## Appendix E

### LGBTQ ACCESSIBILITY POLICY

As the Authorized Organizational Representative (AOR) signing this application on behalf of  
*[Insert full, formal name of applicant organization]*

I hereby attest and certify that:

The needs of lesbian, gay, bisexual, transgender, and questioning people are taken into consideration in applicant's programming. Applicant has considered how its programming will be inclusive of and non-stigmatizing toward such individuals. If not already in place, awardee must establish and publicize policies prohibiting harassment based on race, sexual orientation, gender, gender identity (or expression), religion, and national origin. The submission of an application for this funding opportunity reflects that applicant has or will put such policies in place within 12 months of the award. Awardee should ensure that all staff members are trained to prevent and respond to harassment or bullying in all forms during the award period. Within 12 months of the award, awardee must be prepared to monitor claims, address them seriously, and document their corrective action(s) so all programming beneficiaries are assured that the awardee's organization and its programming is safe, inclusive, and non-stigmatizing by design and in operation.

Insert Date of Signature: \_\_\_\_\_

Print Name and Title of the AOR: \_\_\_\_\_

Signature of AOR: \_\_\_\_\_

# Coalition Performance Progress Report

## ACF-ACFY-FYSB-FVPS-PPR COVER PAGE

Family Violence Prevention and Services Program  
 Family and Youth Services Bureau/Administration for Children and Families  
 U.S. Department of Health and Human Services  
**Domestic Violence Coalition Grant Report**

|  |  |  |
|--|--|--|
| 1. Federal Agency and Organization Element to Which Report is Submitted<br><br><b>FVPSP/FYSB/ACYF/ACF/HHS</b>  | 2. Federal Grant or Other Identifying Number Assigned by Federal Agency<br><br>Click here to enter text. | 3a. DUNS Number:<br>Click here to enter text.  |
|  |  | 3b. EIN<br>Click here to enter text.   |
| 4. Recipient Organization (Name and Complete Address Including Zip Code)<br><br>Click here to enter text.  |  | 5. Recipient Identifying Number or Account Number<br><br>Click here to enter text.   |
| 6. Project Reporting Period<br><br>Start Date: <i>(Month, Day, Year)</i><br>Click here to enter text.  | 7. Reporting Period End Date<br><br><i>(Month, Day, Year)</i><br>Click here to enter text.               | 8. Final Report?<br><input checked="" type="radio"/> Yes<br><input type="radio"/> No<br><br>9. Report Frequency<br><input checked="" type="radio"/> Annually |
| 10. Performance Narrative <i>(performance narrative is covered in the attached PPR forms)</i>  |  |  |
| 11. Other Attachments<br><br>Click here to enter text.   |  |  |
| <b>12. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b> |  |  |
| 12a. Typed or Printed Name and Title of Authorized Certifying Official<br><br>Click here to enter text.  | 12c. Telephone <i>(area code, number and extension)</i><br>Click here to enter text.                     |  |
|  |  | 12d. Email Address<br>Click here to enter text.  |
| 12b. Signature of Authorized Certifying Official   | 12e. Date Report Submitted <i>(Month, Day, Year)</i><br>Click here to enter text.                        |  |
| 10. Agency Use Only  |  |  |



## Coalition Performance Progress Report

### Instructions for Completion

This is the paper copy of the form to be completed for your reference. To submit this Performance Progress Report to FVPSA, you will enter the information electronically into the Online Data Collection System (OLDC) at <https://extranet.acf.hhs.gov/ssi>. For help accessing OLDC, please contact 866-577-0771.

### FVPSA Funds

#### Purpose

This report is a compilation of all of the domestic violence programming/services provided by state and territorial domestic violence coalitions – whether or not the programming/service is provided with FVPSA funds. Because of the manner in which coalitions utilize the FVPSA funds in their respective agency, it is not feasible to consistently and accurately identify the specific grant activities (including the level of effort) that are funded by FVPSA dollars. Therefore, in consultation with FVPSA state administrators, tribal program coordinators and coalition representatives, it was determined that this report would include a count of all domestic violence programming/services provided, including those supported through other funding sources. The FVPSA program will use the percentage of FVPSA funding received by the coalition to the total coalition budget in order to determine the level of services supported by FVPSA funding. Grantees are required to report the total coalition budget and the FVPSA grant amount.

#### Dual Coalition

Check here if your coalition is both an HHS-designated sexual assault (Centers for Disease Control and Prevention) and domestic violence coalition (Administration on Children and Families/Family and Youth Services Bureau/FVPSA Program).

#### Total Coalition Budget

This is the total annual organizational budget for your coalition including sexual assault funding if a dual program. This number will include funding from other sources in addition to your FVPSA grant amount. For example, the total coalition budget would include all funding sources of the coalitions, i.e., FVPSA dollars (including any pass through amounts), state dollars, and private foundations.

#### Total FVPSA Amount

Fill in the total State Domestic Violence Coalition FVPSA award amount for the year of this report.

#### Amount of Pass-Through Dollars

If your coalition receives funds from the state to fund local domestic violence shelter and supportive services, enter that here. This includes FVPSA, State General Funds, VOCA, VAWA, and other funds for domestic violence that are passed through the coalition directly to local programs.

#### Percentage of the Budget Funded by FVPSA

$(\text{Total FVPSA Coalition Grant Amount}) / (\text{Total Coalition Budget} - \text{Pass-Through Dollars}) = \text{Percentage of the Budget Funded by FVPSA}$

#### State FVPSA Dollars to the Coalition

In addition to the FVPSA Coalition Grant, the FVPSA office provides formula funding to each state. Some state offices contract part of this money to the state domestic violence coalition. If your coalition receives FVPSA dollars from the state, check yes here and give a brief explanation of what those dollars are for, e.g., training and technical assistance (TA), support of a statewide data collection system.

## Coalition Members

### Number of Organizational Members Table

This chart asks you to place each of the organizational members of your coalition into categories. The left column contains categories for types of service provider members. The top row contains categories for types of organizations. Each member should have only one category of type of service provider (left column) and one type of organization (top row) reported as a number in the corresponding cell. For example, a coalition may have 6 members who are domestic violence service providers so the total for the first row would be 6. If one of the programs is within a government agency, a 1 would be reported in the first row/second column. If 2 of the programs are tribal specific programs, then 2 would be reported in the first row/fourth column. The next rows would be filled out similarly.

Definitions:

**Domestic Violence Service Providers**– these are the domestic violence service providers whose primary purpose is to serve victims of domestic violence.

**Sexual Assault/ Domestic Violence Dual Service Providers** – these are providers that provide both domestic violence and sexual assault services to victims.

**Sexual Assault Service Providers or Rape Crisis Centers** – these providers provide services to victims of sexual assault.

**Other victim service providers** – these are providers that serve victims in some way, but do not fit in the above categories.

**Other Organizational Members** – these are providers that don't fit into the above four categories, but not individual members.

**Government Agency** – these organizations are located within the state or local government structure.

**Culturally-specific Program** – these organizations provide services that offer full linguistic access and culturally specific services and resources, including outreach, collaboration and support mechanisms primarily directed toward culturally specific communities. These programs are not exclusive to the targeted population.

**Tribal-specific** – these organizations fit the above definition for culturally-specific with a focus on serving Native Americans.

**All others** – these organizations do not fit into the previous three categories.

**Example** – Coalition X has a total of 67 organizational members, not including any individual members. 17 of these members are DV service providers (not dual programs). Of those 17, four are located within a local government human service program, one is the Latino Women's DV Program, and another is the Pamunkey Indian Tribal DV Program. Eleven of them are stand-alone DV non-profit organizations. Note that this is not a count of individual members.

## Coalition Performance Progress Report

### Number of Organizational Members

| Type of Service Provider                                | Government Agency | Culturally specific Program | Tribal-specific | All Others | TOTAL     |
|---|-------------------|-----------------------------|-----------------|------------|-----------|
| Domestic Violence Service Providers                     | 4                 | 1                           | 1               | 11         | 17        |
| SA/DV Dual Service Providers                            |                   | 2                           |                 | 16         | 18        |
| Sexual Assault Service Providers or Rape Crisis Centers | 2                 |                             |                 | 20         | 22        |
| Other Victim Service Providers                          | 8                 |                             | 2               |            | 10        |
| Other Organizational Members                            |                   |                             |                 |            |           |
| <b>TOTAL</b>  | <b>14</b>         | <b>3</b>                    | <b>3</b>        | <b>47</b>  | <b>67</b> |

### Number of Domestic Violence Service Providers in the State/Territory

This is the total number of domestic violence service providers whose primary purpose is to provide domestic violence services to victims. This is a count of all of the providers in the state, not only the ones that are members of your coalition. A primary-purpose domestic violence service provider is one that operates a project of demonstrated effectiveness, carried out by a nonprofit, nongovernmental, private entity or a tribe or tribal organization that has as its project’s primary purpose the operation of shelters for victims of domestic violence and their dependents; or provides counseling, advocacy, or self-help services to victims of domestic violence.

### How many of the primary purpose domestic violence service providers are members of your coalition?

This is the number of primary-purpose domestic violence service providers that are members of your coalition.

### Narrative Questions

1. Describe your progress during the reporting period in completing the activities described in your most recent application. This may be a work plan table or a narrative response. Note: If you report serving on a board, commission or other planning group (e.g., Governor’s Commission on Domestic Violence, Criminal Justice coordinating Council, etc.) please briefly describe what was accomplished during the reporting period.
  
2. Please write a success story about your coalition’s work that is ready for publication on the ACF website.
  - Topic(s): An example of a survivor who has a positive life outcome or story to tell, with help from program services; a news item reporting a workshop, conference, new program or other event held/to be held; a story focusing on the work of a fatality review team which led to a systems change impacting survivor outreach and awareness of services. Stories reflecting themes or issues related to underrepresented, or underserved communities (such as LGBTQ survivors, Native survivors, or communities of color) are especially welcome.
  - Length: Submissions should be between 500 and 750 words, roughly
  - Writing should be in third person narrative, and double-checked for proper grammar, spelling and punctuation.

## Coalition Performance Progress Report

- As always, use good standards of confidentiality and privacy when reporting on individual survivors. Please change names, ages, and all other personally-identifying information.
  - A photo/image to accompany the submission is most welcome. If one is not provided, ACF will choose one from stock images.
3. How does the coalition identify training and technical assistance priorities? What is the process and who is involved?
  4. Describe your coalition's efforts in organizational capacity-building and development of your members.
  5. What are the top areas in which other coalitions, state or national audiences look to your coalition as a leader, unique expert or innovator? (optional)
  6. What other state coalitions do you look to as experts, leaders, or innovators on a specific topic? Name the coalition and the topic. (optional)
  7. What other things regarding your work would you like the FVPSA office to know? (optional)

### Summary of Activities Table

This table is included as a way to help the FVPSA office know 'at a glance' which coalitions are working on different program areas and priorities. Throughout the year, the FVPSA office gets requests that need to be responded to quickly from senior leadership, members of congress and others asking what the FVPSA office is doing around 'fill in the blank' issues. Rather than the piece meal approach used now which involves FVPSA staffs' prior knowledge of your coalition and multiple email queries to all the coalitions, this table will serve as an overall view of the work of the coalitions by topics and allow the FVPSA office to easily identify coalitions working on an issue and, hopefully, easily gather the information to respond.

### Statutorily defined Program Areas and FYSB Priority Areas

The alphabetical list in the left hand column is comprised of both program areas identified in FVPSA legislation as required work of the coalition and topics that have been identified as priority issues for FYSB or have received multiple requests for information in the past. Additional notes about each topic are noted as a foot note.

### Level of Involvement

This second column asks you to identify your level of involvement with each topic in the first column. For each topic, you must choose one level of involvement. The FVPSA office *does not expect* that each coalition will be involved in every topic. Figuring out your level of involvement is somewhat subjective. **Highly Involved** in a topic would indicate to the FVPSA office that your coalition is doing something that may be: widespread, innovative, unique or replicable to other states. When senior leadership request information on a certain topic, we will first look at those states that checked Highly Involved on that topic.

The statutorily-defined program areas will not allow you to check **Not Involved**, as you are mandated to address these issues, though you do not have to check Highly Involved.

### Types of Activities

For any of the topics that you indicate you have some level of involvement, check all of the types pertaining to that topic. At least one type of activity should be checked if the topic has any level of involvement checked.

**Training** – this is training provided to general audiences or allied professionals. It could be face to face, as a webinar or a conference call.

**Capacity Building / Technical Assistance** – this is checked if you provided programming/services to increase the capacity of individuals or organizations to address this specific topic.

## Coalition Performance Progress Report

**Products** – if you developed any products on this topic such as a brochure, manual, newsletter, training curriculum, training material, report, fact sheet, website, video, e-learning module or recorded webinar, check this box.

**Public Awareness** – if you conducted any awareness events around this topic, check this box. An awareness event might be rallies, speak outs, Take Back the Night, vigils, Clothesline Project, silent witness, information tables or media campaigns on radio, TV or newspaper.

**Policy / Systems Advocacy** –Policy/systems advocacy is any effort to influence public policy or systems by providing information, speaking to decision makers, demonstrating benefits for policy or systems change and other such activities that encourage the adoption of the desired policy or systems change.

### Number of People Trained

This information is helpful for the FVPSA office to respond to queries. This column is to be completed only if Training is checked in the Types of Activities section. Estimate the number of people trained about the topic listed in the first column. The FVPSA office understands that you may not have this information to report. However, if it is available, report it here.

### Short Response

Write a short narrative response (less than 50 words) on your efforts in this topic area. This can be a list, bullets or 2 sentences to give the FVPSA office a little bit more information. You may also cut and paste information from your longer narrative responses above in order to provide the snapshot intended for this section.

### References

In this column you will supply information about where the FVPSA office can get more information or specificity on your work in this area. You will probably reference areas of your PPR Report, your application, an annual report, a website or something else. Please include specific directions as to how to find the information in the referenced document. For example, you may say, “see response to question 6 in the narrative section of this report. Additional information is on page 5 of our application.” If you are linking to a website, please provide the exact URL to the page or the document. For example, to find out more about the coalition grant program, the URL would be <http://www.acf.hhs.gov/programs/fysb/programs/family-violence-prevention-services/programs/state-dv>, not just [www.acf.hhs.gov/fvpsa](http://www.acf.hhs.gov/fvpsa).

### Other Topics

Check any of the boxes if your coalition provided training, technical assistance, or capacity building on the topic.

### Example

| Statutorily-defined Program Areas and FYSB Priority Area | Level of Involvement |                 |          |                 | Types of Activities |                        |          |        |           |                          | Number of People Reached (Training only) | Short Response (Involved and Highly Involved only) | References                   |                   |
|--|----------------------|-----------------|----------|-----------------|---------------------|------------------------|----------|--------|-----------|--------------------------|--|--|------------------------------|-------------------|
|  | Not Involved         | Low Involvement | Involved | Highly Involved | Training            | Capacity Building / TA | Products | Public | Awareness | Policy/ Systems Advocacy |  |  |                              |                   |
| Anti-  |                      |                 | X        |                 | X                   | X                      |          |        |           |                          |  | 130  | We held an anti-racism 2 day | Link to materials |

## Coalition Performance Progress Report

| Statutorily-defined Program Areas and FYSB Priority Area | Level of Involvement |                 |          |                 | Types of Activities |          |               |          |        |           |                 | Number of People Reached (Training only) | Short Response (Involved and Highly Involved only) | References  |  |
|--|----------------------|-----------------|----------|-----------------|---------------------|----------|---------------|----------|--------|-----------|-----------------|--|--|---|--|
|  | Not Involved         | Low Involvement | Involved | Highly Involved | Training            | Capacity | Building / TA | Products | Public | Awareness | Policy/ Systems |  |  |   | Advocacy   |
| Oppression / Anti-Racism                                 |                      |                 |          |                 |                     |          |               |          |        |           |                 |  |  | conference in June. We have an anti-oppression workgroup which meets quarterly. We provided TA to 2 member programs when internal problems arose. | from conference at <a href="http://www.url.com">www.url.com</a> ; See page 6 of our workplan for more info on workgroup and TA provided.       |
| Child custody and visitation                             |                      | x               |          |                 |                     |          |               |          |        |           |                 |  |  | We sit on an advisory board for DSS that focused on incorporating domestic violence screening in the child welfare intake process.                | Website for advisory board is at <a href="http://www.url.com">www.url.com</a> ; See Goal 3 Obj 2 of our workplan that reports on the outcomes. |

### Training

Report the number of training events for each type of listed trainings, regardless of topic.

**Computer-based or e-learning module** – This is different than a webinar. It is a stand-alone program housed on a website where users may access it on their own time. The count for this would be the number of times users completed the training.

**Conferences sponsored by the coalition** – These events are coordinated by the coalition.

**Workshops/seminars/presentations** – These events are ones hosted by other organizations where your coalition is asked to present. Count each time you present, even if it is to the same or a similar audience.

**Teleconferences** – This type of training uses the telephone only as a conference call.

**Videoconferences** – These events involve technology that brings participants together in separate locations where a camera is used to see each participant.

**Webinars** – This type of training uses a shared technology platform so content can be shared by the presenter to multiple users at different locations using their own computers.

### Report the total number of participants trained.

This report is a compilation of all of the domestic violence programming/services provided by state and territorial domestic violence coalitions – whether or not the programming/service is provided with FVPSA funds. The FVPSA office understands that FVPSA dollars fund only a portion of the activities reported below which is appropriately indicated in any report out by the FVPSA office.

# Coalition Performance Progress Report

## Coalition PPR

### FVPSA Funds

Dual Coalition yes no

Total Coalition budget \_\_\_\_\_

Total FVPSA coalition grant amount \_\_\_\_\_

Amount of pass through dollars \_\_\_\_\_

Auto calculate % of budget funded by FVPSA \_\_\_\_\_ [Total FVPSA coalition grant amount / (Total Coalition Budget— Pass Through Dollars)]

Does your coalition receive additional FVPSA dollars through the state to support the work of your coalition? yes no

If so, what do those dollars support, e.g., training and TA, support of a statewide data collection system?

[Click here to enter text.](#)

### Coalition Members

#### Number of Organizational Members

| Type of Service Provider                                | Government Agency | Culturally specific Program | Tribal-specific | All Others | TOTAL |
|---|-------------------|-----------------------------|-----------------|------------|-------|
| Domestic Violence Service Providers                     |                   |                             |                 |            |       |
| SA/DV Dual Service Providers                            |                   |                             |                 |            |       |
| Sexual Assault Service Providers or Rape Crisis Centers |                   |                             |                 |            |       |
| Other Victim Service Providers                          |                   |                             |                 |            |       |
| Other Organizational Members                            |                   |                             |                 |            |       |
| <b>TOTAL</b>  |                   |                             |                 |            |       |

Total number of primary purpose domestic violence service providers in the state/territory \_\_\_\_\_

How many of the primary purpose domestic violence service providers are members of your coalition? \_\_\_\_\_

# Coalition Performance Progress Report

## Narrative Questions

1. Describe your progress during the reporting period in completing the activities described in your most recent application. This may be a work plan table or a narrative response. Note: If you report serving on a board, commission or other planning group (e.g., Governor's Commission on Domestic Violence, Criminal Justice coordinating Council, etc.) please briefly describe the coalition's participation in the group and identify the purpose of the group, body or commission and what it accomplished during the reporting period.
2. Please write a success story about your coalition's work during the reporting period that is ready for publication on the ACF website.
3. What are the top areas in which other coalitions or national audiences look to your coalition as a leader, unique expert or innovator? (optional)
4. What other state coalitions do you look to as experts or leaders on a specific topic? Identify the coalition and the topic. (optional)
5. What other things regarding your work would you like the FVPSA office to know? (optional)



## Coalition Performance Progress Report

### Summary of Activities

| Statutorily-defined Program Areas and FYSB Priority Area | Level of Involvement |                 |          |                 | Types of Activities |                        |                       |                               |                         |  |  | Number of People Trained | Short Response (Involved and Highly Involved only)  | References                        |
|--|----------------------|-----------------|----------|-----------------|---------------------|------------------------|-----------------------|-------------------------------|-------------------------|--|--|--------------------------|---|-----------------------------------|
|  | Not Involved         | Low Involvement | Involved | Highly Involved | Training            | Capacity Building / TA | Products <sup>1</sup> | Public Awareness <sup>2</sup> | Policy/Systems Advocacy |  |  |                          |   |                                   |
| Anti-Oppression / Anti-Racism                            |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          | Write a short narrative response (less than 50 words) on your efforts in this area. Or cut and paste from other parts of your report. | For additional information go to: |
| Child Custody and Visitation                             |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Children's Programming/ Exposure to DV                   |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Child Support  |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Child Welfare  |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Confidentiality <sup>3</sup>                             |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Criminal or Civil Justice Systems <sup>4</sup>           |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Disaster Preparedness & Response                         |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Economic Empowerment <sup>5</sup>                        |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Engaging Men   |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Evidence-Informed Practices Promotion                    |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |
| Responsible  |                      |                 |          |                 |                     |                        |                       |                               |                         |  |  |                          |   |                                   |

<sup>1</sup> Brochure, Manual, Newsletter, Training curriculum, Training material, Report, Fact sheet, Web site, Video, e-learning module, recorded webinar, Other

<sup>2</sup> Rallies, speak outs, Take Back the Night, vigils, Clothesline Project, silent witness, information tables, media campaigns

<sup>3</sup> HIPAA, privileged communication, technology issues, FVPSA personally identifying information and confidentiality requirements

<sup>4</sup> Law enforcement, courts, judicial, probation and parole, etc.

<sup>5</sup> Financial literacy, Earned Income Tax Credit

### Coalition Performance Progress Report

| Statutorily-defined Program Areas and FYSB Priority Area | Level of Involvement |                 |          |                 | Types of Activities |                        |                       |                               |                         |  | Number of People Trained  | Short Response (Involved and Highly Involved only) | References |
|--|----------------------|-----------------|----------|-----------------|---------------------|------------------------|-----------------------|-------------------------------|-------------------------|--|---|--|------------|
|  | Not Involved         | Low Involvement | Involved | Highly Involved | Training            | Capacity Building / TA | Products <sup>1</sup> | Public Awareness <sup>2</sup> | Policy/Systems Advocacy |  |   |  |            |
| Fatherhood   |                      |                 |          |                 |                     |                        |                       |                               |                         |  | Write a short narrative response (less than 50 words) on your efforts in this area. Or cut and paste from other parts of your report. | For additional information go to:                  |            |
| Healthcare <sup>6</sup>                                  |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Healthy Relationships                                    |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| HIV/AIDS   |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Home Visiting  |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Housing <sup>7</sup>                                     |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Immigration  |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Incarcerated / Former Incarcerated                       |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Mental Health & Substance Abuse                          |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Primary Prevention                                       |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Public benefits <sup>8</sup>                             |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Reproductive Health and Coercion                         |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Runaway and Homeless Youth                               |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Trafficking  |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Trauma-informed Programming                              |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Workplace Violence                                       |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Other:   |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |
| Other:   |                      |                 |          |                 |                     |                        |                       |                               |                         |  |   |  |            |

<sup>6</sup> ACA screening provisions, healthcare outreach, nurse training, emergency room personnel training, ACA insurance exchange collaborations, etc.

<sup>7</sup> Emergency/immediate, transitional and permanent housing

<sup>8</sup> TANF, food stamps and others

### Coalition Performance Progress Report

| Statutorily-defined Program Areas and FYSB Priority Area | Level of Involvement |                 |          |                 | Types of Activities |                        |                       |                               |                          |  | Number of People Trained | Short Response (Involved and Highly Involved only)  | References                        |
|--|----------------------|-----------------|----------|-----------------|---------------------|------------------------|-----------------------|-------------------------------|--------------------------|--|--------------------------|---|-----------------------------------|
|  | Not Involved         | Low Involvement | Involved | Highly Involved | Training            | Capacity Building / TA | Products <sup>1</sup> | Public Awareness <sup>2</sup> | Policy/ Systems Advocacy |  |                          |   |                                   |
| Underserved and culturally-specific populations          |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          | Write a short narrative response (less than 50 words) on your efforts in this area. Or cut and paste from other parts of your report. | For additional information go to: |
| African-American   |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| Asian/ Pacific Islander                                  |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| Immigrant/ Refugee                                       |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| Latina/o   |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| LGBTQ  |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| Men  |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| Native American / Alaskan Native/ Native Hawaiian        |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| Older Victims  |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| Teen (ages 13 to 24)                                     |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |
| Other culturally specific populations                    |                      |                 |          |                 |                     |                        |                       |                               |                          |  |                          |   |                                   |

## Other Topics

Does your coalition provide training, technical assistance or capacity-building on the below topics?

- Access to Services (ADA, language, programming)
- Batters Intervention programming and standards
- Board Governance and Training
- Coordinated Community Responses
- Disabilities
- Employment and job training
- Evaluation
- Faith/Religion
- Fatality Reviews
- Fundraising
- Grants and Funding
- Military (programming, advocacy, system response)
- Mandatory Reporting
- Non-profit Administration and Management
- Research
- Stalking
- Sustainability
- Wellness
- Other

## Training

| Type of Training                       | Number of Events |
|--|------------------|
| Computer-based or e-learning module    |                  |
| Conferences sponsored by the coalition |                  |
| Workshops/seminars/presentations       |                  |
| Teleconferences                        |                  |
| Videoconferences                       |                  |
| Webinars                               |                  |
| Other:                                 |                  |

Total number of participants trained \_\_\_\_\_