Internship Announcement

Position: Development and Communications Intern

Description: The National Network to End Domestic Violence (NNEDV) is a social change organization that is dedicated to creating a social, political and economic environment in which violence against women no longer exists.

NNEDV is seeking a Development and Communications intern to support our fundraising and communications initiatives in Washington, DC. NNEDV is dedicated to ensuring a mutually beneficial relationship with our interns – we offer interns a student-friendly environment and flexible schedule.

Responsibilities:
• Institutional giving. Conduct web-based and Foundation Center research on potential funding opportunities and contribute to the creation of applications for funding to a variety of donors.
• Donor stewardship. This includes working with donations (we use Salsa to track and log donations), donor acknowledgement, brainstorming campaigns, and more.
• Nonprofit management. Work with NNEDV on charity filings, organizational assessments, and more.
• Get social. Brainstorm and help implement social media campaigns utilizing NNEDV’s current social media outlets (Pinterest, Facebook, Twitter, Google+, Goodreads).

Qualifications:
• Excellent research, writing, and editing skills.
• Attention to detail and ability to work independently, sometimes under pressure.
• Proficiency in MS Word and Excel.
• Interest in domestic violence issues.

How to Apply
• Submit your resume, cover letter, and a writing sample (3-5 pages) to Development@nnedv.org with the subject line “Development & Communications Intern”